

SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES
4991 Southside Rd. Hollister, CA 95023
REGULAR MEETING: Wednesday, March 6th, 2024
In-Person Meeting

MINUTES

ITEM I – Call to Order: 5:30pm

- a. Meeting called to order** at 5:31pm by Mr. Michael Ruth

Roll Call:

Board Members Present:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar

Board Members Absent:

- b.** Comments from public – Mrs. Yamanishi provided comments to the board. She said that the breakfast program was up +15% and the lunch program was up 31% this year. She said she would still advocate for an increase in hours for Christina Crandall’s position. The increase is needed to produce fresh food items that require more labor. She said they are producing +100 breakfast and lunches each day and the kids enjoy the fresh items.
- c.** Closed Session 5:33pm

ITEM II – Closed Session 5:30pm

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a.** Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)
1. Superintendent Evaluation
 2. Conference with Labor Negotiator - Classified “Sunshine Letter”
 3. Conference with Labor Negotiator – Certificated “Sunshine Letter”

ITEM III

- a.** Roll Call – Closed Session ended at 5:50pm regular session started at 6:01pm

Present:

- Michael Ruth
- Aaron Kaelin
- Jessica Kim
- Julie Corrigan
- Julio Salazar

Absent:

- b. Mr. Ruth reported that no action was taken in closed session.
- c. Pledge of Allegiance
- d. Approval of the Agenda – Julie Corrigan made the motion to approve the agenda and was seconded by Julio Salazar and carried the following vote: Yes – 5; No/Absent/Abstain – 0
- e. **Comments from the public** – None.

ITEM IV. Guest Presentations

- a. San Benito County Office of Education (SBCOE), Superintendent Krystal Lomanto and the County office Staff. Superintendent Lomanto and staff introduced themselves to the board and talked about each of the services and roles they serve at the County office. Superintendent Lomanto talked about the unique role the COE serves the local district and the oversight the COE plays as a liaison with the state and other agencies. Mr. Salazar asked if more professional development could be provided for board members to help them to serve in a more informed capacity.
- b. San Benito Latin Coalition – Did not attend the meeting.

ITEM V. – DISCUSSION / ACTION ITEMS

- a. Officers' Report
 - 1. **Superintendent / Principal -**
 - a. Mr. Schilling talked about a few facility issues and mentioned the need to replace carpet, wood roto on the exterior of the building, painting the interior of the gym, and resurfacing the blacktop areas in the parking lot and blacktop play area. Mrs. Corrigan mention looking into carpet tiles and Mr. Ruth mentioned moving the fence on the side of the building to create a walkway for students.
 - b. Mr. Schilling said that they are working on the fence intercom system and that we should see an improvement by next month.
 - c. Mr. Schilling informed the Board that the Art of Rhythm assembly was a big hit and the students enjoyed the performance. He thanked the Arts Council for coordinating the performance.
 - 2. **Board Member Comments** – Aaron Kaelin said that he enjoyed meeting the COE staff and learning about their responsibilities.
 - 3. Board President Comment – No comment
 - 4. Parent Club – Mr. Schilling said the parent club is working on the rabbit run and that they are hosting a movie night on 3/8 at 6pm.

ITEM V – CONSENT ITEMS

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes February 7th, 2024, as presented.
- b. Regular Board Meeting Minutes December 13th 2023 revision.
- c. Warrants report dated 2/1/24-2/29/24 through date range, as presented.

Julie Corrigan made the motion to approve the Regular Board Meeting Minutes dated February 7th 2024 & December 13th, 2023, and the warrants reports dated 2/1/2024 – 2/29/2024 and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent/Abstain – 0

ITEM VI – DISCUSSION/ACTION ITEMS

- a. Second Interim Report March 2024 (ACTION)

Rationale: The Assistant Superintendent of Business Services, Mrs. Shannon Hansen presented the second interim report. Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.
(<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Recommended Motion: That the Board of Education review and approve the 2024 Second Interim Report as presented.

Jessica Kim made the motion to approve the Second Interim Report and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent/Abstain – 0

b. Contract for Services – Kitchen Freezer Concrete and Electrical work

Rationale: Due to the size and scope of the work needed to properly install the new walk in kitchen freezer, a competitive bid process was needed to review proposals. Four bids were collected and reviewed by staff. Mrs. Yamanishi will presented her review of the contract bids and made a recommendation. The board discussed the bids and accepted the recommendation from Mrs. Yamanishi.

Recommended Motion: The board reviewed the and selected Central Coast & Bay Concrete for the concrete work and Enterprise Electric for the electrical work.

Julio Salazar made the motion to approve Central Coast & Bay Concrete for the concrete work and Enterprise Electric for the electrical work and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent/Abstain – 0

c. Southside School Mural

Rationale: The Arts Council of SBC offered to paint a mural. They have selected the best place to paint the mural is on the wall outside the staff lounge. The Art Council Artist and the eighth-grade students have completed the edits to the piece. The board discussed the rendition of the mural and made recommendation to the design. Mr. Schilling will communicate the changes to the artist and the 8th grade class. The item was tabled for the next meeting.

VII. Closing Items

- a. The next Regular Meeting of the Board is Wednesday April 3rd , 2024, at 6:00 pm.
- b. Adjournment

Julie Corrigan made the motion to adjourn the meeting at 7:31 pm and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent/Abstain – 0

John Schilling, Superintendent/Principal
Southside School District

Michael Ruth, Board President
Southside School District, Board of Trustee