

SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES
4991 Southside Rd. Hollister, CA 95023
REGULAR MEETING: Wednesday, February 7th, 2024
In-Person Meeting

MINUTES

ITEM I – Call to Order: 5:30pm

- a. Meeting called to order** at 5:31 pm by Mr. Michael Ruth

Roll Call:

Board Members Present:

- Michael Ruth
- Aaron Kaelin
- Julie Corrigan
- Julio Salazar (5:36)
- Jessica Kim

Board Members Absent:

- b. Comments from public** – None
c. Closed Session 5:32pm

ITEM II – Closed Session 5:30pm

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)**
1. Superintendent Evaluation
 2. Conference with Labor Negotiator – Classified “Sunshine Letter”

ITEM III

- a. Roll Call – Closed Session ended at 5:55pm regular session started at 6:00pm**

Present:

Absent:

- Michael Ruth
 - Aaron Kaelin
 - Julie Corrigan
 - Julio Salazar
 - Jessica Kim
- b.** Mr. Ruth stated that no action was taken in closed session.
- c.** Pledge of Allegiance
- d.** Approval of the Agenda – Mr. Schilling asked the Board to approve the following changes.
1. ITEM IV #1 a. remove Facility Report and replace it with School Mural
 2. ITEM VI a. replace ACTION to DISCUSSION

3. ITEM VI d. add item as an ACTION item.

Julie Corrigan made the motion to approve the agenda with corrections and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent/Abstain –0

e. Comments from the public – Mr. Schilling read a comment from Mrs. Yamanishi. Her message stated she will have bids for concrete and electrical by the end of the week. The freezer has been ordered with a roof as it will last longer than a membrane roof. Lunches continue to be up 25% since last year at this time and breakfast is up by 15%. The kitchen is averaging close to ninety breakfasts a day and 105 lunches.

ITEM IV. – DISCUSSION / ACTION ITEMS

a. Officers' Report

1. Superintendent / Principal -

- a. Mr. Schilling shared with the Board that the Arts Council of SBC offered to paint a mural. They walked around the school to decide the best place to paint the mural and decided on the wall outside the staff lounge. The Art Council Artist and the eighth-grade students designed the piece. Mr. Schilling shared it with the Board, and they felt it needed some changes.
 - Southside should be one word.
 - The bulldog looks like it is about to claw the students.
 - The feature activity items, like drama, art, music, athletic symbols need to be much bigger to highlight the focus of activities at school.
- b. Mr. Schilling did not discuss Gate Access as it is an ACTION Item and will be discussed at that time.
- c. Mr. Schilling discussed with the Board the LCAP dates in May. He suggested meeting on May 29th then have an open forum on June 4th or 6th of 2024.
- d. A Bulldog CARES update was provided by Mr. Schilling. He shared with the Board that he would discuss with the staff on 2/8/2024 about creating a paper copy of Bulldogs theme of every month and expectations.

2. Board Member Comments – None

3. Board President Comment – None

4. Parent Club – None but Mr. Schilling did share that the Rabbit Run Fundraiser will be starting soon. He also shared that last weekend was the mother/son laser tag event.

1. ITEM V – CONSENT ITEMS

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes for January 10th, 2024, as presented.
- b. Warrants report dated 1/8/2024-1/31/2024 through date range, as presented.

Jessica Kim made the motion to approve the Regular Board Meeting Minutes dated January 10th, 2024, and the warrants reports dated 1/8/2024-1/31/2024 and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent/Abstain – 0

Note: Mr. Ruth asked if we could re-print the December Minutes with corrections.

ITEM VI – DISCUSSION/ACTION ITEMS

a. Annual update to the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents (BOP) (DISCUSSION)

Rationale: Senate Bill 114 (2023) added Education Code 52062 (a) (6) requiring the district to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report includes both of the following: All available midyear outcome data related to metrics identified in the current LCAP; and all available midyear expenditure and implementation data on all actions identified in the current LCAP.

Recommended: That the Board review the Annual update to the LCAP and the LCAP budget overview for parents.

b. 2024-2025 Southside School Instructional Calendar Revision (ACTION)

Rationale: The approved 2024-2025 instructional calendar is currently different from the Hollister High School calendar. The high school adjusted the 2024-2025 academic calendar for students in January of 2024. For the Southside academic calendar to mirror the high school changes were required primarily in the start date of school, recess dates in October, and Spring Break. Approval of this action would correct the differences and provide a similar calendar between Southside and Hollister High School.

Recommendation: Review and discuss the revised 2024-2025 Southside instructional calendar.

Recommended Motion: Approve the revised 2024-2025 Southside instructional calendar.

Julie Corrigan made the motion to approve the 2024-2025 Southside School Instructional Calendar revision and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent/Abstain – 0

c. Annual Financial Report for Period Ending June 30th, 2023 (ACTION)

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports and year ending reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. Year-ending audit

reports are required to demonstrate the responsibility for appropriate accounting standards and practices. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district meets its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Recommended Motion: That the Board of Education review and approve the Annual Financial Report for Period Ending June 30, 2023.

Aaron Kaelin made the motion to approve the Annual Financial Report for Period Ending June 30th, 2023, and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent/Abstain – 0

d. Contract with IT Management (ACTION)

Rationale: IT management is the company who installed the Verkada camera system at Southside last semester. They have developed a plan and proposal for a gate intercom access system for our front and side gates. The proposal includes intercom access, video, locking systems, electrical, trench work, software, card access, and licensing. The project will require significant contract work. We have consulted with the COE technology director who supports the vendor and the project. Additionally, we have notified the Associate Superintendent of Business services and are working on the funding for the project. The total cost estimate for two access points is \$45,000

Recommended Motion: Approve the contract with IT management for the intercom access system.

Julio Salazar made the motion to approve the Contract with IT Management and was seconded by Julie Corrigan and carried the following vote: Yes –5; No/Absent/Abstain – 0

e. Quarterly Investment of Funds Report Ending December 31st, 2023 (ACTION)

Rationale: The report and subsequent quarterly reports are required to go to the board for review

and acceptance and should be documented as an action item in the board minutes.

Recommendation: The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested of which Southside school is a part of.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending December 31st, 2023.

Aaron Kaelin made the motion to approve the Quarterly Investment of Funds Report Ending December 31st, 2023, and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent/Abstain – 0

VII. Closing Items

- a. The next Regular Meeting of the Board is Wednesday March 6th, 2024, at 6:00 pm.
- b. Adjournment

Julie Corrigan made the motion to adjourn the meeting at 7:24pm and was seconded by Julio Salazar and carried the following vote: Yes – 5; No/Absent/Abstain – 0

John Schilling, Superintendent/Principal
Southside School District

Michael Ruth, Board President
Southside School District, Board of Trustee