

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, January 10<sup>th</sup>, 2024**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:32pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Aaron Kaelin
- Julie Corrigan
- Julio Salazar (5:36)
- Jessica Kim

- b. Comments from public** – Mrs. Yamanishi provided comments to the board. She thanked the board for their considerations and that she has accepted the offer. She said she does not agree with notion that the funds generated by the kitchen does not justify increasing the kitchen aide position. Sha said she asked the COE for information and did not receive what she asked for. As for the kitchen numbers to date, the breakfast is up 16% and lunch by 33%. @ December 61% in the am and 88% at lunch. To date +20% for income this year and that was the goal going in. For the new freezer, it is not finalized, she is looking into longevity for the unit and working on the bids for the pad and electrical.

- c. Closed Session** 5:37pm

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)

1. Conference with Labor Negotiator – Classified “Sunshine Letter”

**ITEM III**

- a. Roll Call** – Closed Session ended at 5:55pm regular session started at 5:59pm

**Present:**

**Absent:**

- Michael Ruth
- Aaron Kaelin
- Julie Corrigan
- Julio Salazar
- Jessica Kim

- b. Mr. Ruth stated that no action was taken in closed session.
- c. Pledge of Allegiance
- d. Approval of the Agenda – Mr. Schilling asked to pull item #E and to remove the facility report from the officer’s report.  
Julie Corrigan made the motion to approve the agenda and was seconded by Jessica Kim and carried the following vote: Yes – 5; No/Absent/Abstain –0
- e. **Comments from the public** – Mrs. Yamanishi stated that Mrs. Bonilla told her she was concerned that students were disrespectful toward Mr. Sanchez. The 7<sup>th</sup> grade girls in PE class made a mess in the girls bathroom, mud on the sinks, towels on the floor, hand prints, mud on the seats. One of the girls had asked to wash her shoes off in the sink. Lack of respect and interesting that students are asking for improvements to the restrooms.

**ITEM IV. – DISCUSSION / ACTION ITEMS**

**a. Officers’ Report**

**1. Superintendent / Principal -**

- a. Mr. Schilling informed the Board that the YMCA program began on 12/4/2023 with 12 students and is now at 30 students.
- b. Mr. Schilling presented the board with information about academic calendar changes for the 24-25 and 25-26 school year. The changes proposed are requested by the Hollister High School. The packet of information included the current approved Southside academic calendars for 24-25 & 25-26, the draft high school calendars, and the adjusted changes on a new Southside calendar. This item will be revisited at the next board meeting.
- c. A Bulldog CARES update was provided by Mr. Schilling. He read a statement written by Mrs. Abercrombie about the activities and projects the school had been doing over the last few months supporting character building and Bulldog CARES.

Mr. Ruth stated that he thought the monthly character trait should be listed on the weekly activity email blast. Ms. Corrigan mentioned that in another organization the parents were asked to reflect on how they were supporting the character trait concepts.

Mr. Ruth asked about an update for the exterior fence camera access system.

- 2. **Board Member Comments** – Mr. Kaelin welcomed new board member Jessica Kim to the board.
- 3. Board President Comment – No comment
- 4. Parent Club – Mr. Schilling read a statement from Parent Club President, Amber Matteson.

### **ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes for December 13<sup>th</sup>, 2023, as presented.
- b. Warrants report dated 12/1/23 – 12/22/23 through date range, as presented.

Julie Corrigan made the motion to approve the Regular Board Meeting Minutes dated December 13<sup>th</sup> 2023 with corrections, and the warrants reports dated 12/1/2023 – 12/22/2023 and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent/Abstain – 0

### **ITEM VI – DISCUSSION/ACTION ITEMS**

- a. Quarterly Investment of Funds report ending September 30<sup>th</sup>, 2023 (ACTION)

**Rationale:** The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

**Recommended Motion:** The Board of Education review and accept the Quarterly Investment of Funds Report ending September 30<sup>th</sup>, 2023.

Jessica Kim made the motion to approve the Quarterly Investment of Funds report and was seconded by Julie Corrigan and carried the following vote: Yes –5; No/Absent/Abstain – 0

- b. School Board Policy – Bullying Policy 5131.2 (ACTION)

**Rationale:** A comparison of policies from surrounding district Bullying policies were used to draft a Southside policy and to make a recommendation to the board. The current document is a revised version based upon the policy form North County Joint Union SD. The new version includes staff and board input. This item has been reviewed multiple times.

**Recommendation:** The board review and approve the new Southside BP on Bullying.

**Recommended Motion:** For the Southside board to review and adopt BP 5131.2 school board policy on Bullying prevention.

Aaron Kaelin made the motion to approve the Southside Bullying policy and was seconded by Julie Corrigan and carried the following vote: Yes –5; No/Absent/Abstain – 0

**c. Revised Southside School Comprehensive School Safety Plan (CSSP) (ACTION)**

**Rationale:** California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a Comprehensive School Safety Plan designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel. The California Constitution guarantees California children the right to attend public schools that are safe, secure, and peaceful. The CDE, public school districts, county offices of education (COEs), and schools and their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well. Schools must be prepared to respond to emergencies including natural and man-made hazards and strive to prevent violence and behavior issues that undermine safety and security. CSSPs include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults. Recommended changes from last year's Knowledge Saves Lives report have been included in the edit of the document. Draft copies have been sent to the Southside staff and the Southside Safety Committee. This was the second read of the safety plan.

**Recommended Motion:** The board approve the Southside School Safety Plan for the 2023-2024 school year.

Julie Corrigan made the motion to approve the Southside Safety Plan and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent/Abstain – 0

**d. School Accountability Report Card (SARC) (ACTION)**

**Rationale:** Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a SARC. A similar requirement is also contained in the federal No Child Left Behind (NCLB) Act. The purpose of the report card is to provide parents and the community with important information about the school. The SARC is an effective way for the school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators. This was the second read of the SARC.

**Recommended Motion:** That the Board of Education review and approve the SARC as presented.

Aaron Kaelin made the motion to approve the Southside SARC report and was seconded by Jessica Kim and carried the following vote: Yes –5; No/Absent/Abstain – 0

**VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday February 7<sup>th</sup>, 2024, at 6:00 pm.
- b. Adjournment

Julio Salazar made the motion to adjourn the meeting at 7:08 pm and was seconded by Julie Corrigan and carried the following vote: Yes – 5; No/Absent/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee