

**SOUTHSIDE SCHOOL DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Wednesday February 7th, 2024
4991 Southside Road, Hollister, CA 95023
Art Room**

CLOSED SESSION – 5:30 p.m. OPEN SESSION - 6:00 p.m.

AGENDA

- I. Call To Order: 5:30 p.m.
 - a. Roll Call
 - b. Comments from the Public – This is a time for the public to address the Board. (A maximum of 3 minutes will be allotted to each speaker.)
 - c. Recess to Closed Session
- II. Closed Session 5:30 p.m.

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)
 - 1. Superintendent Evaluation
 - 2. Conference with Labor Negotiator - Classified “Sunshine Letter.”
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- III. Regular Session 6:00pm
 - a. Roll Call
 - Present:
Michael Ruth
Aaron Kaelin
Julie Corrigan
Julio Salazar
Jessica Kim
 - Absent:
 - b. Report any action taken in closed session.
 - c. Pledge of Allegiance
 - d. Approval of the Agenda

e. Comments from the Public – This is a time for the public to address the Board. A maximum of 3 minutes will be allotted to each speaker.

IV. Discussion/Action Items

- a. Officers' Reports
 - 1. Superintendent/Principal
 - a. Facility Report
 - b. Gate access update
 - c. LCAP dates in May
 - 1. Board meeting date 5/1/24
 - d. Bulldog CARES update
 - 2. Board Member Comments
 - 3. Board President
 - 4. Parent Club

V. Consent Items

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes January 10th, 2024, as presented.
- b. Warrants report dated 1/8/24-1/31/24 through date range, as presented.

VI. Discussion/Action Items

- a. Annual Update to the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula Budget Overview for Parents (BOP (ACTION))

Rationale: Senate Bill 114 (2023) added Education Code 52062 (a) (6) requiring the district to present a report on the annual update to the Local Control and Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA.

The report includes both of the following: All available midyear outcome data related to metrics identified in the current LCAP; and, All available midyear expenditure and implementation data on all actions identified in the current LCAP.

Recommendation: That the board review and approve the Annual update to the LCAP and the LCAP budget overview for parents.

Recommended Motion: Approve the Southside Annual mid-year update to the LCAP and the LCAP budget overview for parents.

Budget Source: N/A

b. 2024-2025 Southside School Instructional Calendar Revision (ACTION)

Rationale: The approved 2024-2025 instructional calendar is currently different from the Hollister High School calendar. The high school adjusted the 2024-2025 academic calendar for students in January of 2024. For the Southside academic calendar to mirror the high school changes were required primarily in the start date of school, recess dates in October, and Spring Break. Approval of this action would correct the differences and provide a similar calendar between Southside and Hollister High School.

Recommendation: Review and discuss the revised 2024-2025 Southside instructional calendar.

Recommended Motion: Approve the revised 2024-2025 Southside instructional calendar.

Funding Source: N/A

c. Annual Financial Report for Period Ending June 30, 2023 (ACTION)

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports and year ending reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. Year ending audit reports are required to demonstrate the responsibility to appropriate accounting standards and practices. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Recommendation: The board approve the Annual Financial Report for Period Ending June 30, prepared by Eide Bailley, LLP, Certified Public Accountants retained by the San Benito County office of Education. The report reflects the financial statements of each major fund, and the aggregate remaining fund information for the year ending June 30, 2023, for the Southside School District.

Recommended Motion: That the Board of Education review and approve the Annual Financial Report for Period Ending June 30, 2023.

Budget Source: TBD

d. Contract with IT Management

Rationale: IT management is the company who installed the Verkada camera system at Southside last semester. They have developed a plan and proposal for a gate intercom access system for our front and side gates. The proposal includes the intercom access, video, locking systems, electrical, trench work, software, card access, and licensing. The project will require significant contract work. We have consulted with the COE technology director who supports the vendor and the project. Additionally, we have notified the Associate Superintendent of Business services and are working on the funding for the project. The total cost estimate for two access points in \$45,000.

Recommendation: The board review, discuss and approve the contract with IT Management.

Recommended Motion: Approve the contract with IT management for the intercom access system.

Budget Source: TBD

e. Quarterly Investment of Funds report ending December 31th, 2023 (ACTION)

Recommendation: The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested of which Southside school is a part of.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending December 31th, 2023.

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Budget Source: N/A

VI. Closing Items

a. The next Regular Meeting of the Board is Wednesday March 6th, 2024, at 6:00 pm.

b. Adjournment

PUBLIC COMMENTS –

Individuals wishing to address the Board on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the Board on agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows: A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.

No disruptive conduct will be permitted at any Southside School Board of Trustees meeting.

AGENDA ITEMS –

Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/Principal two weeks prior to the regularly scheduled meeting. The Board President and Superintendent/Principal will determine what items will be included in the agendas. Regular meetings are held the first Wednesday of each month.

Items listed under the Consent Agenda are considered routine and are acted on by the Board of Trustees as one motion. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Southside School at (831) 637-4439 x 100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.