

**SOUTHSIDE SCHOOL DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Wednesday December 13th, 2023
4991 Southside Road, Hollister, CA 95023
Art Room**

CLOSED SESSION – 5:30 p.m. OPEN SESSION - 6:00 p.m.

AGENDA

- I. Call To Order: 5:30 p.m.
 - a. Roll Call
 - b. Comments from the Public – This is a time for the public to address the Board. (A maximum of 3 minutes will be allotted to each speaker.)
 - c. New Board member interviews
 - a. Candidate 1 5:35-5:40
 - d. Public comments, oral and written input
 - e. Recess to Closed Session
- II. Closed Session 5:40 p.m.

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)
 - 1. Conference with Labor Negotiator - Classified “Sunshine Letter”
- III. Regular Session 6:00pm

- a. Roll Call

Present:
Michael Ruth
Aaron Kaelin
Julie Corrigan
Julio Salazar
Vacant

-Absent:

- b. Report any action taken in closed session.
- c. Pledge of Allegiance

d. Approval of the Agenda

e. Comments from the Public – This is a time for the public to address the Board. A maximum of 3 minutes will be allotted to each speaker.

IV. Discussion/Action Items

a. Southside School Board Vacancy

1. Select provisional appointee by a majority vote
2. Oath of office
3. Welcome new board member start date 12/13/23

b. Officers' Reports

1. Superintendent/Principal
 - a. Southside State Assessments Report
 - b. Southside Board of Trustee Code of Ethics
 - c. YMCA update

2. Board Member Comments

3. Board President

4. Parent Club

V. Consent Items

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes November 8th, 2023, as presented.
- b. Warrants report dated 11/1/23-11/30/23 through date range, as presented.

VI. Discussion/Action Items

- a. First Interim Financial Report (ACTION) San Benito County office of Education Assistant Superintendent of Business Services, Shannon Hansen

Rationale: Local educational agencies (LEAs) are required to file two reports during the fiscal year (interim reports) on the status of the LEAs financial health. The first interim report is due December 15th for the period ending October 31. The second interim report is due March 17th for the period ending January 31st. County Superintendents are to report to the Superintendent of Public Instruction and the state Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial

obligations. The certifications are classified as positive, qualified or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based upon an appeal of a school district in accordance with the above standards.

Recommendation: It is recommended that Board of Education review and approve the First Interim Financial report prepared by the San Benito County Office of Education Business Services office.

Recommended Motion: The Board of Education review and approve the 2023-2024 First Interim Financial report.

Budget Source: N/A

- b. Approval of the Southside School District Board of Trustee organizational structure (ACTION)

Recommendation: Per education code 35143 the district is required to hold an annual organization meeting to determine, a President, a clerk and a representative to the annual meeting of the school district board of trustee representatives to the County Committee on School District Organization

Recommended Motion: That the Board of Education determine and approve the organizational structure of the board for the 2023-2024 school year for the positions of:

President:

Vice President:

Clerk:

County office representative:

Rationale: Satisfy California Education Code 35143

Budget Source: N/A

- c. School Board Policy – Bullying Policy 5131.2 (ACTION)

Rationale: A comparison of policies from surrounding district Bullying policies were used to draft a Southside policy and to make a recommendation to the board. The current document is a revised version based upon the policy form North County Joint Union SD. The new version includes staff input from portions of the high school policy. This is the

second reading of the policy, and the board has asked for clarification of what *cf.* stands for. CF refers to a collection of interconnected policies for a topic, such as bullying, conduct, harassment etc. Since all school districts have similar policies related to and dependent upon different sets of legal codes (ed code, penal code, federal code, labor code etc.). The collective policy has a reference of c – compare, f - findings. The document was presented in October 2023 and has been asked to be brought back for consideration after a review by board members.

Recommendation: The board review and approve the new Southside BP on Bullying.

Recommended Motion: For the Southside board to review and adopt BP 5131.2 school board policy on Bullying prevention.

Budget Source: N/A

d. Purchase of Walk-In Freezer Unit (ACTION)

Rationale: Review the bids for three different walk-in freezers. Mrs. Yamanishi will provide her analysis of the freezer units and provide the board with a recommendation. Additionally, she will discuss the concrete and preparatory work needed for the installation of the walk-in freezer unit.

Recommendation: The board review and approve the purchase of a walk-in freezer unit.

Recommended Motion: Approve the purchase of the ----- walk-in freezer unit.

Budget Source: Southside kitchen and meal program grant funds.

e. Revised Southside School Comprehensive School Safety Plan (CSSP) (ACTION)

Rationale: California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a Comprehensive School Safety Plan designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel. The California Constitution guarantees California children the right to attend public schools that are safe, secure, and peaceful. The CDE, public school districts, county offices of education (COEs), and schools and their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well. Schools must be prepared to respond to emergencies including natural and man-made hazards and strive to prevent violence and behavior issues that undermine safety and security. CSSPs include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults. Recommended changes from last year's Knowledge Saves Lives report have been included in the edit of the

document. Draft copies have been sent to the Southside staff and the Southside Safety Committee.

Recommendation: The board review and discuss the revised school safety plan for edits and revisions.

Recommended Motion: The board approve the Southside School Safety Plan for the 2023-2024 school year.

Budget Source: NA

f. School Accountability Report Card (SARC) (ACTION)

Rationale: Since November 1988, state law has required all public schools receiving state funding to prepare and distribute a SARC. A similar requirement is also contained in the federal No Child Left Behind (NCLB) Act. The purpose of the report card is to provide parents and the community with important information about the school. The SARC is an effective way for the school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

Recommendation: The board approve the SARC prepared by the Superintendent for Southside School reflecting the 2022-2023 school year.

Recommended Motion: That the Board of Education review and approve the SARC as presented.

Budget Source: N/A

VI. Closing Items

a. The next Regular Meeting of the Board is Wednesday January 10th, 2024, at 6:00 pm.

b. Adjournment

PUBLIC COMMENTS –

Individuals wishing to address the Board on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the Board on agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows: A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.

No disruptive conduct will be permitted at any Southside School Board of Trustees meeting.

AGENDA ITEMS –

Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/Principal two weeks prior to the regularly scheduled meeting. The Board President and Superintendent/Principal will determine what items will be included in the agendas. Regular meetings are held the first Wednesday of each month.

Items listed under the Consent Agenda are considered routine and are acted on by the Board of Trustees as one motion. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Southside School at (831) 637-4439 x 100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.