

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, September 6, 2023**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:32pm**

- a. Meeting called to order** at 5:32pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

- Michael Ruth
- Julie Corrigan
- Julia Otterlei
- Julio Salazar

Board Members Absent:

Laura Forth

- b.** Comments from public –  
**c.** Recess to Closed Session

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)
1. Superintendent Evaluation

**ITEM III**

- a.** Roll Call – Closed Session ended at 6:40pm regular session started at 6:43pm

**Present:**

- Michael Ruth
- Julie Corrigan
- Julia Otterlei
- Julio Salazar

**Absent:**

Laura Forth

- b.** No action taken in Closed Session.  
**c.** Pledge of Allegiance  
**d.** Approval of the Agenda – Julie Corrigan made the motion to approve the agenda and was seconded by Julio Salazar and carried the following vote: Yes – 4; No/Absent/Abstain – 1

**Comments from the public** – No Comments

## **ITEM IV. – DISCUSSION / ACTION ITEMS**

### **a. Officers' Report**

#### **1. Superintendent/Principal –**

- a. Mr. Schilling shared with the Board the Social Emotional Learning Lesson. These are monthly presentations in the classroom. We have had this program for 2 years in grades K through 5<sup>th</sup> grade and will be expanding it to TK through 8<sup>th</sup> grade this year.
- b. Mr. Schilling shared with the Board that a deposit for the fence has been provided and we should receive materials in the next 2 weeks. Mr. Schilling will ask for a quote to get a chain link fence for the water tank. Mr. Schilling will also meet with Verkada our camera provider on September 7<sup>th</sup> to discuss options for a signaling system or gadget for the front gate. He also informed the Board that we will need to get quote from an Electrician for the system.
- c. Mr. Schilling shared with the Board that we offered our IA position to Anna Valdez. We are waiting on background results.
- d. Mr. Schilling shared with the Board that our report for the gym came back clear for mold. We are installing dry wall and on 9/7/2023 ceiling tiles and lights.
- e. Mr. Schilling shared with the Board that Back to School Night was on 8/30/2023 and it was an open format which allowed parents to come and go as they please. We received positive feedback from parents, but attendance can be better.

2. **Board Member Comments** – Julio Salazar commented on the death of Mr. Johnson and was concerned that the school did not mention it. Julia Otterlei asked that we get bid on repairing the student bathrooms.

3. **Board President Comment** – Mr. Ruth asked that we recognize Mr. Johnson.

4. **Parent Club** – No comments

## **ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes for August 9<sup>th</sup>, 2023, as presented.
- b. Warrants report dated 7/1/23 – 7/31/23 through date range, as presented.
- c. Warrants report dated 8/1/23 – 8/31/23 through date range as presented.

Julie Corrigan made the motion to approve the Regular Board Meeting Minutes dated August 9<sup>th</sup>, 2023, and the warrants reports dated 7/1/23-7/31/23 and 8/1/23-8/31/23 and was seconded by Julia Otterlei and carried the following vote: Yes –4; No/Absent/Abstain – 1

## **ITEM VI – DISCUSSION/ACTION ITEMS**

### **a. Bulldogs CARE (DISCUSSION UPDATE)**

**Rationale:** Building a positive climate and culture of our school is a priority this school year. The board has discussed programs, options, and initiative to address the need to

build a positive Southside community this school year. Thank you, Mrs. Romiti, and the Southside staff for taking the lead on the project to build a positive school culture from within. The Bulldogs CARE program was developed by the dedicated Southside staff.

**Recommended Motion:** N/A

Mr. Schilling shared that the start of the school year was positive. He is seeing the difference in students getting involved and behaviors improving. Overall, a great start to the school year. The 8<sup>th</sup> grade class participated at the Food Bank and packed over 2000 lunches. The first Bulldog Pride Assembly was held and this year we are presented one student every month with the Principal Award. Our first recipient was a 1<sup>st</sup> grade student who had made tremendous progress in his behavior.

**b. School Board Policy (DISCUSSION)**

**Rationale:** The board has requested to have the opportunity to discuss the policies for the district as an open discussion item. It has been requested to be an ongoing item moving forward.

**Recommended Motion:** That the board discuss the topic of a school board policies for Southside school.

No discussion at this meeting.

**c. Sufficiency of Instructional Materials Resolution # 23.24.04 (ACTION)**

**Rationale:** Per Education Code Section 60119, the governing board will hold a public hearing regarding the sufficiency or insufficiency of instructional materials

**Recommended Motion:** That the Board of Education approve resolution No. 23.24.04 regarding the sufficiency of instructional materials for the 2023-2024 school year.

Julie Otterlei made the motion to approve the Sufficiency of Instructional Materials Resolution #23.24.04 with the corrections on school year and the date on the header on both pages of the resolution and was seconded by Julie Corrigan and carried the following vote: Yes –4; No/Absent/Abstain – 1

**d. Southside School 2022-2023 Unaudited Actuals (ACTION)**

**Rationale:** The Unaudited Actuals report is the final summary report of the financial activity for the district from the 2022-2023 school year. The report reflects the overall fiscal status of the district from the prior school year to include all payable and receivable, categorical awards, program compliance information, completed as a part of the closing financial records for the year. The presentation and approval of the report is required by the State as a part of the annual reporting cycle.

**Recommended Motion:** That the Board of Education review and approve the 2022-2023 Unaudited Actuals Report as presented.

Julio Salazar made the motion to approve the 2022-2023 Unaudited Actuals and was seconded by Julie Corrigan and carried the following vote: Yes –4; No/Absent/Abstain – 1

**e. GANN Limit 2023-2024 – Resolution #23-24-05 (ACTION)**

**Rationale:** Proposition 4 passed in 1979, more commonly called the GANN amendment, established provisions for maximum appropriation limits for public agencies. The Southside school district must establish a GANN limit for the 2022-2023 school year and a projection for the 2023-2024 school year. This resolution will provide public notice that the calculations and documentation of the GANN limits for the 2022-2023 and 2023-2024 school years are made in accord with applicable constitutional law.

**Recommended Motion:** That the board move to approve Southside school district resolution #23-24-05.

Julia Otterlei made the motion to approve the GANN Limit 2023-2024- Resolution#23-24-05 with the correction on writing in the amount and was seconded by Julie Corrigan and carried the following vote: Yes –4; No/Absent/Abstain – 1

**f. Quarterly Investment of Funds report ending June 30<sup>th</sup>, 2023 (ACTION)**

**Rationale:** The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested which Southside school is a part of.

**Recommended Motion:** That the Board of Education review and accept the Quarterly Investment of Funds Report ending June 30<sup>th</sup>, 2023.

Julie Corrigan made the motion to approve the Quarterly Investment of Funds report ending June 30<sup>th</sup>, 2023, and was seconded by Julio Salazar and carried the following vote: Yes –4; No/Absent/Abstain – 1

**g. Southside School Bullying Prevention (Code of Conduct) (ACTION)**

**Rationale:** The Southside School District believes that all students have a right to a safe and healthy school environment. The district and community have an obligation to promote mutual respect, tolerance, and acceptance. To take steps in Bullying prevention, Southside has developed a code of conduct to provide clarification to students and adults that bullying behavior will not be tolerated. The objective of the Bullying Prevention code of conduct is to obtain parent, student, and staff consent to the areas of behavior. Additionally, to provide clarification about what types of behaviors will not be tolerated and the consequences for individuals that violate the contract. Parents will be required to sign the form upon receipt and the content of the code will be reviewed with students by staff members in the classrooms.

**Recommended Motion:** The board approves the Southside Bullying prevention code of conduct for the students.

Julia Otterlei made the motion to approve the Southside School Bullying Prevention (Code of Conduct) and was seconded by Julio Salazar and carried the following vote: Yes –4; No/Absent/Abstain – 1

**h. Consolidated Application Southside School District (ACTION)**

**Rationale:** The Consolidated Application (Con-App) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

**Recommended Motion:** Approval of the Con-App for the 2023-2024 school year

Julie Corrigan made the motion to approve the Con-App for the 2023-2024 school year and was seconded by Julia Otterlei and carried the following vote: Yes –4; No/Absent/Abstain – 1

**i. Contract with Dilbeck and Sons – Change order for interior lighting (ACTION)**

**Rationale:** The current contract with Dilbeck and Sons is for the interior work in the multi-use room. The scope of the current project is for interior ceiling tile replacement and wallpaper removal. The additional contract would include the replacement of the current interior lighting. The new lighting would be LED lighting with new support backing. LED lighting would create better lighting in the facility, would be more efficient and would require less energy to operate.

**Recommended Motion:** Approve the contract with Dilbeck and Sons for replacement of the interior lighting in the multi-purpose room.

Julie Corrigan made the motion to approve the Contract with Dilbeck and Sons and was seconded by Julia Otterlei and carried the following vote: Yes –4; No/Absent/Abstain – 1

**VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday October 4, 2023, at 6:00 pm.
- b. Adjournment

Julia Otterlei made the motion to adjourn the meeting at 7:58 pm and was seconded by Julio Salazar and carried the following vote: Yes – 4; No/Absent/Abstain – 1

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee