

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**SPECIAL MEETING: Wednesday, May 31<sup>st</sup>, 2023**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:30pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

- Michael Ruth
- Laura Forth
- Julie Corrigan
- Julia Otterlei
- Julio Salazar

Board Members Absent:

- b.** Comments from public –  
**c.** Recess to Closed Session

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)
1. Conference with Labor Negotiator – Classified “Sunshine Letter”

**ITEM III**

- a.** Roll Call – Closed Session ended at 5:55pm regular session started at 5:59pm

**Present:**

- Michael Ruth
- Laura Forth
- Julie Corrigan
- Julia Otterlei
- Julio Salazar

**Absent:**

- b.** The Board directed Mr. Schilling to continue negotiations with the Classified Staff.  
**c.** Pledge of Allegiance  
**d.** Approval of the Agenda – Julie Corrigan made the motion to approve the agenda and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**e. Comments from the public – None**

**ITEM IV –**

Close the regular meeting of the Board at 6:02pm

**ITEM V – Open Public Hearing for the Southside Elementary School District**

The Board of Trustees shall hold a Public Hearing on the provisions of the (1) **Budget Overview for Parents**, (2) **Local Control Accountability Plan**, and (3) **District Budget** to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the local control and accountability plan.

1. “DRAFT” Budget Overview for Parents
2. “DRAFT” Local Control Accountability Plan for 2023-2024
3. “DRAFT” Budget for the 2023-2024 School Year

Mr. Schilling reviewed the LCAP with the Board and Public. He stated that state and federal revenue decreased, and local revenue increased. He also stated that the LCAP does not include \$100,000 but once approved it will be added.

**ITEM VI -**

Closed Public Hearing at 6:28pm

**ITEM VII –**

Re-open General Meeting of the Board at 6:28pm

**ITEM VIII - DISCUSSION / ACTION ITEMS**

**a. Officers’ Report**

**1. Superintendent/Principal –**

- a. Mr. Schilling shared with the Board that he met with the insurance adjuster regarding the Multipurpose room, and they have asked for a letter from the contractor indicating how much damage was caused by the rain.
- b. Mr. Schilling shared with the Board that a meeting will be held at the Epicenter on June 5<sup>th</sup> at 6pm regarding the County wide Math initiative. He invited the staff and board to attend.
- c. Mr. Schilling shared that Joanna Glass and Jesus Sanchez were Employees of the Year. The San Bentio Office of Education presented them with a plaque and Certificate.
- d. Mr. Schilling invited the Board to the 8<sup>th</sup> grade promotion on June 6<sup>th</sup> at 4pm. The Parent Club is sponsoring a dinner for the graduates and families. Graduation will take place at Swank Farms.
- e. Mr. Schilling informed the Board that Southside has completed 99.9% of the State CAASPP testing. All testing will be completed by June 7<sup>th</sup>, 2023.
- f. Mr. Schilling shared with the Board that the Migrant Region has allocated additional funding for Summer School which will begin on June 12<sup>th</sup>, 2023, and Southside will also more bids soon.
- g. Mr. Schilling informed the Board that he has received one bid for the exterior fencing and is waiting for 2 other bids. He will provide you with a visual map of what it will look like.
- h. Mr. Schilling informed the Board a School Safety Committee has been formed and the first meeting took place on May 30<sup>th</sup> at 5:30pm. He will create a tentative calendar for the meetings.

2. Board Member comments – Julie Corrigan commenting that she is glad to hear people are commenting on issues and it will take everyone working together to make this a great place.
3. Board President comments – None
4. Parent Club – Mr. Schilling informed the Board that the Parent Club will be hosting Play Day on June 2, 2023, and invited all the Board Members to attend.

**ITEM IX – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes May 3<sup>rd</sup>, 2023 as presented. Table until next meeting on June 7<sup>th</sup>, 2023, Mr. Schilling will provide the Board with copies of the public statements from the May 3<sup>rd</sup> meeting.

**ITEM X – DISCUSSION/ACTION ITEMS**

**a. Board Policy – Bullying 5131 (DISCUSSION)**

**Rationale:** The board has asked Mr. Schilling to review the policies from surrounding districts and to make a recommendation to the board. The current document is a revised version based upon the policy from North County. The new version includes staff input from portions of the high school policy.

**Recommendation:** The Board to review and approve the new Southside BP on bullying.

**Recommended Motion:** For the Southside board to review and adopt BP5131.2 school board policy on bullying prevention.

The Board asked -

1. that we identify the difference between conflict and bullying
2. Include language consequences for adults in policy.
3. Training for staff, parents, and students

**b. 2023-2024 Southside School Board Meeting and Site meeting dates (ACTION)**

**Rationale:** The approved 2023-2024 meeting calendar for the Southside Board of Trustee dates and times requires a revision for the upcoming school year. The dates for the site staff meetings, parent club, migrant parent nights and Bulldog pride dates need to be established for next year.

**Recommended Motion:** Approve the 2023-2024 meeting.

Laura Forth made the motion to approve the 2023-2024 Southside School Board Meeting and Site meeting dates and was seconded by Julio Salazar and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**c. School Board Policy (DISCUSSION)**

**Rationale:** The board has requested to have the opportunity to discuss the polices for the district as an open discussion item. It has been requested to be an ongoing item moving forward.

**Recommendation:** That the board discuss the topic of the school board policies for Southside school.

The Board suggested revisiting the Board of Conduct and re-introducing the document at the next meeting.

**d. Southside Superintendent Non-duty work Calendar for the 2023-2024 school year. (DISCUSSION and ACTION)**

**Rationale:** Discuss and review the draft non-duty work calendar for the Southside Superintendent for the 2023-2024 school year. Provide an opportunity for questions and clarification of the proposed calendar.

**Recommended Motion:** Approve the Superintendent Non-duty work calendar for the 2023-2024 school year.

Julie Corrigan made the motion to approve the Superintendent Non-duty work calendar for 2023-2024 with the correction on the month of November to gray out the 25<sup>th</sup> and change the school year from 2022-2023 to 2023-2024 and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**e. Memorandum of Understanding (MOU) San Benito County office of Education (SBCOE) and Southside School District for the 2023-2024 school year for the following services: Technology (ACTION)**

**Rationale:** The purpose of the MOU is to define the scope and cost of the Partnership between the SBCOE and the district as it relates to Technology services. The SBCOE will act as the service provider for the district and the specified programs identified in the MOU. The terms of the MOU will be valid based upon the terms of the agreements.

**Recommended Motion:** Approve the 2023-2024 MOU as stated.

- Technology Services

Laura Forth made the motion to approve the 2023-2024 MOUs stated above and was seconded by Julie Corrigan and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**f. School Resource Officer (DISCUSSION)**

**Rationale:** School safety is a concern across our nation and the board will discuss the position of school resource officer and the viability of having an officer on campus.

**Recommendation:** That the board discuss the topic of the school resource office for Southside school.

Board Members asked Mr. Schilling to add this to his officer’s report monthly. Mr. Schilling will also inquire about the cost.

**g. Southside Student Bathrooms (ACTION)**

**Rationale:** The issue of student bathrooms was discussed at a prior board meeting. The bathroom issue is placed on the agenda for a discussion item for the Board to review the issues raised by the students and concerns regarding the facilities.

**Recommendation Motion:** N/A

Board Members will tour the bathrooms on the next meeting date. Mr. Schilling will check the compliance on school bathroom repairs / makeovers.

**XI. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday June 7<sup>th</sup>, 2023, at 6:00 pm.
- b. Adjournment

Laura forth made the motion to adjourn the meeting at 7:30pm, and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee