

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, April 12th, 2023**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:31pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

- Michael Ruth
- Laura Forth

- Julia Otterlei
- Julio Salazar

Board Members Absent:

- Julie Corrigan

- b. Comments from public –**  
**c. Recess to Closed Session**

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)**

1. Conference with Labor Negotiator – Certificated “Sunshine Letter”

- b. STUDENT MATTER – Closed Session Pursuant to Government Code Section 35146, 48912 & 49070**

2. Inter-district Transfer Status

**ITEM III**

- a. Roll Call – Closed Session ended at 6:05pm regular session started at 6:07pm**

**Present:**

- Michael Ruth
- Laura Forth
- Julie Corrigan (6:10pm)
- Julia Otterlei
- Julio Salazar

**Absent:**

- b. The Board directed Mr. Schilling to negotiate with the SEA.**  
**c. Approval of the Agenda – Laura Forth made the motion to approve the agenda and was seconded by Julia**

Otterlei and carried the following vote: Yes – 4; No/Absent/Abstain – 0

**d. Comments from the public –**

- Mrs. Madrigal, asked the board to review the 8<sup>th</sup> grade behavior policy. She criticize the policy and stated that it was made up rules to prevent students from graduating. She stated that her son did not feel supported.
- Mrs. Elisa Silva, spoke about the 8<sup>th</sup> grade policy and said it was worse than policies around student expulsion.
- Mrs. Christina Martinez, spoke about Max Madrigal and advocated about his character and stated he should graduate.
- Mrs. Danielle Roberts, spoke about the Bullying issues at school and that the school was not following the policy. She stated that the school was creating an atmosphere that promoted bullying. She stated that the school was pushing the problem off to support services and not dealing with the issue.
- Mrs. Kylee Waterman, spoke about Max Madrigal’s character

**ITEM IV. – DISCUSSION / ACTION ITEMS**

**a. Officers’ Report**

**1. Superintendent/Principal –**

- a.** Multiuse room roof update – Mr. Schilling provided the board with a roof update and stated that the work was completed and passed inspection.
- b.** Open House 4/13 – Mr. Schilling invited the board to attend Open House and said the open format was going to include tacos and shaved ice.
- c.** 8<sup>th</sup> grade camp 4/17-4/19- Mr. Schilling talked about the 8<sup>th</sup> grade trip and thanked Mrs. Abercrombie, Mrs. Matteson, and Mrs. Waterman for all the hard work putting the trip together.
- d.** CAASPP Testing – Mr. Schilling stated that state wide testing was going to begin at Southside during the beginning of May for grades 3-8.
- e.** Insurance Claim- Mr. Schilling said an insurance claim has been submitted to repair the interior roof of the gym.
- f.** Mural for Southside School – Mr. Schilling said that the San Benito Arts council had approached the school about creating a new mural on campus. The idea and concept would be worked on this year and the project would start next year.

**2.** Board Member comments – No Comments

**3.** Board President comments – No comments

**4.** Parent Club –Mrs. Waterman talked about the Rabbit Run, the Open House and ABC assembly

**ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes March 8<sup>th</sup>, 2023 as presented.
- b. Warrants report dated 3/1/23-3/31/23 through date range, as presented.

Julio Salazar made a motion to approve the consent items and Laura Forth second the motion and carried the following vote: Yes –5; No/Absent/Abstain – 0

**ITEM VI – DISCUSSION/ACTION ITEMS**

- a. Board Policy – Bullying 5131 (DISCUSSION)

The board discussed the Southside board policy on Bullying and was provided copies of similar policies from local districts. The board talked about the need to update the Southside policy regarding the complaint procedure, timelines, staff development, discipline, and harassment. The board asked Mr. Schilling to do a comparison of the local policies to present at the next board meeting.

- b. J-13 a. School Instructional minutes and school closure (ACTION)

**Rationale:** The Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392, 46393 and *California Code of Regulations (CCR)*, Title 5, Section 428. Approval of a Form J-13A request from the California Department of Education, combined with other attendance records, serve to document a local educational agency’s (LEA) compliance with instructional time laws and provide authority to maintain school for less than the required instructional days and minutes without incurring a fiscal penalty to the LEA’s Local Control Funding Formula (LCFF) funding.

**Recommended Motion:** That the Board of Education review and approve the Southside J-13 a. application for submission to the California Department of Education.

Julie Corrigan made the motion to approve Southside J-13 a form and was seconded by Julia Otterlei and carried the following vote: Yes – 5; No/Absent/Abstain – 0

- c. School Resource Officer (DISCUSSION)

The board discussed the possibility of having a school resource officer on campus. The board talked about the issues with pay, availability of Sherriff personnel, using the officer for a part time position, all with the intention of making the campus safer. The board wanted to explore what it would cost for a part time person to come by a few times a day. The discussion then changed to safety issues about the side gate and gym door in the morning. The board asked about a bid for an exterior gate for the front of campus. Lastly, the board talked about revisiting the KSL report to review the recommendations.

- d. Vision for Southside School Community (DISCUSSION)

**Rationale:** At the March board meeting, board members discussed the desire to review the

vision of Southside school. It was requested that the topic of district vision be a standing item on the board agenda. The board talked about needing movement of cultural change extending beyond just policy. They talked about the need for stakeholder input from students, staff, parents, and the board.

e. New Board Member On-Boarding Materials (DISCUSSION)

**Rationale:** At the January and March board meetings, board members discussed the desire to review the informational documents needed for new board members joining the Southside school district board of trustees. It was requested that the topic be reviewed as a board agenda item. Topics to consider are:

- CSBA "What It Takes To Lead" pamphlet (attached)
- Copy of the Brown Act
- Print copy of Board Bylaws
- Conduct at Board Meetings
- Protocols for speaking with district staff, members of the public, & the media.
- Electronic access to District Policies, Regulations & Bylaws

The board talked about the need for clarification on public school finance, the role in negotiations and the need for a one- or two-page information page about the board's role.

**VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday May 3<sup>rd</sup> , 2023 , at 6:00 pm.
- b. Adjournment

Julia Otterlei made the motion to adjourn the meeting at 7:57pm and was seconded by Julio Salazar and carried the following vote: Yes –5; No/Absent/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee