

**SOUTHSIDE SCHOOL DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Wednesday March 8<sup>th</sup>, 2023  
4991 Southside Road, Hollister, CA 95023  
Art Room**

CLOSED SESSION – 5:30 p.m. OPEN SESSION - 6:00 p.m.

AGENDA

- I. Call To Order: 5:30 p.m.
  - a. Roll Call
  - b. Comments from the Public – This is a time for the public to address the Board. (A maximum of 3 minutes will be allotted to each speaker.)
  - c. Recess to Closed Session
- II. Closed Session 5:30 p.m.

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)

- 1. Conference with Labor Negotiator - Certificated “Sunshine Letter”

- III. Regular Session 6:00pm

- a. Roll Call

- Present:
    - Michael Ruth
    - Julia Otterlei
    - Julie Corrigan
    - Laura Forth
    - Julio Salazar

- Absent:

- b. Report any action taken in closed session
    - c. Pledge of Allegiance
    - d. Approval of the Agenda

e. Comments from the Public – This is a time for the public to address the Board. A maximum of 3 minutes will be allotted to each speaker.

IV. Discussion/Action Items

a. Officers' Reports

1. Superintendent/Principal

a. Multiuse room roof update

b. Additional Targeted Support and Improvement (ATSI)

c. Community Solutions: Parent workshop on Drug awareness and prevention 3/7 6-7pm

d. 8<sup>th</sup> grade camp 4/17-4/19

2. Board Member Comments

3. Board President

4. Parent Club

V. Consent Items

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

a. Regular Board Meeting Minutes February 1<sup>st</sup>, 2023 as presented.

b. Special Meeting of the Board Minutes January 24<sup>th</sup>, 2023

c. Warrants report dated 2/1/23-2/28/23 through date range, as presented.

d. Surplus items February 2023

VI. Discussion/Action Items

a. Annual Financial Report for Period Ending June 30, 2022 (ACTION)

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports and year ending reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. Year ending audit reports are required to demonstrate the responsibility to appropriate accounting standards and practices. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is

assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Recommendation: The board approve the Annual Financial Report for Period Ending June 30, prepared by Eide Bailey, LLP, Certified Public Accountants retained by the San Benito County office of Education. The report reflects the financial statements of each major fund, and the aggregate remaining fund information for the year ending June 30, 2022, for the Southside School District.

Recommended Motion: That the Board of Education review and approve the Annual Financial Report for Period Ending June 30, 2022.

Budget Source: TBD

b. Second Interim Report March 2023 (ACTION)

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Recommendation: The board approve the Second Interim Report prepared by Shannon Hansen, the Director of Business Services for the San Benito County office of Education and reflects the overall fiscal status and three-year projections for Southside school

Recommended Motion: That the Board of Education review and approve the Second Interim Report as presented.

Budget Source: N/A

- c. Quarterly Investment of Funds report ending December 31<sup>th</sup>, 2022 (ACTION)

Recommendation: The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested of which Southside school is a part of.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending December 31<sup>st</sup>, 2022.

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Budget Source: N/A

## VII. Closing Items

- a. The next Regular Meeting of the Board is Wednesday April 12<sup>th</sup>, 2023, at 6:00 pm.

- b. Adjournment

### PUBLIC COMMENTS –

Individuals wishing to address the Board on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the Board on agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows: A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.

No disruptive conduct will be permitted at any Southside School Board of Trustees meeting.

### AGENDA ITEMS –

Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/Principal two weeks prior to the regularly scheduled meeting. The Board President and Superintendent/Principal will determine what items will be included in the agendas. Regular meetings are held the first Wednesday of each month.

Items listed under the Consent Agenda are considered routine and are acted on by the Board of Trustees as one motion. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board

of Trustees shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Southside School at (831) 637-4439 x 100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.