

SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES
4991 Southside Rd. Hollister, CA 95023
REGULAR MEETING: Wednesday, November 9th, 2022
In-Person Meeting

MINUTES

ITEM I – Call to Order: 5:30pm

- a. Meeting called to order** at 5:30pm by Mr. Michael Ruth

Roll Call:

Board Members Present:

Board Members Absent:

- Michael Ruth
- Katie Evans
- Julie Corrigan
- Laura Forth
- Aaron Kaelin

- b. Comments from public –**
c. Recess to Closed Session

ITEM II – Closed Session 5:35pm

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)

ITEM III

- a. Roll Call – Closed Session ended at 6:06pm regular session started at 6:08pm**

Present:

Absent:

- Michael Ruth
- Katie Evans
- Julie Corrigan
- Laura Forth
- Aaron Kaelin

- b. NO action taken in Closed Session – The Board is waiting on additional financial information from the San Benito County Office of Ed.**
- c. Approval of the Agenda – Katie Evans made the motion to approve the agenda and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0**
- d. Comments from the public – Mrs. Roberts, a Southside parent asked about our Bullying Policy. She would like the Zero Tolerance Policy to be very clear to parents, students, and staff.**

Mrs. Yamanishi provided the Board with a spreadsheet on Cafeteria spending.

ITEM IV. – DISCUSSION / ACTION ITEMS

a. Officers' Report

1. Superintendent/Principal –

- a. Mr. Schilling reported that the school's water pump is very old and needs updating. He will share the estimates.
- b. Mr. Schilling shared with the Board the possibility of having a County wide Health Fair. The High School and Hollister School District have decided not to participate.
- c. Mr. Schilling reported that the Parent Club will be hosting a meeting to see if we have enough participated for the Lights on Parade.
- d. Mr. Schilling reported to the Board that he put out a Climate Survey and only had 19 responses and 3 were staff members.
- e. Mr. Schilling shared with the Board that the school portion of the SARC update is complete, and we are waiting for DTS to complete their portion.
- f. Mr. Schilling thanked Katie Evans and Aaron Kaelin for serving as Board Members.

2. Board Member comments – No comments

3. Board President comments – Michael Ruth thanked the Board Members that are exiting out.

4. Parent Club –Mrs. Waterman shared with the Board that the Halloween Parade went well. She thanked Suzie Yamanishi for helping with Día de Los Muertos Celebration. She shared that she will be hosting a meeting on 11/10/2022 to discuss the Lights on Parade. She shared that the Debrito Apple fundraiser was a success but did not make as much as last year but more than previous years. She shared that the next fundraiser is the sale of SEE's Candies, and it will all be online ordering.

ITEM V – CONSENT ITEMS

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes October 5th, 2022, as presented
- b. Warrants report dated 10/1/22 – 10/31/22 through date range, as presented

Laura Forth made the motion to approve the Regular Board Meeting Minutes dated October 5th, 2022, and the Warrants dated 10/1/22 – 10-31-22 and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

ITEM VI – DISCUSSION/ACTION ITEMS

a. Knowledge Saves Lives School Risk Assessment Results (DISCUSSION)

Rationale: In August 2022, Knowledge Saves Lives (KSL) conducted a risk assessment at Southside school to help identify vulnerabilities and safety concerns on our campus. The risk assessment will be presented by Mr. David Westrick will provide further details regarding recommendations found during the risk assessment.

Recommendation Motion: That the board discuss the risk assessment by KSL for Southside school district.

David Westwick presented the Board with a power point on the assessment that was conducted on August 15th, 2022

b. Resolution for the Appropriation of the transfer of funds (ACTION)

Rationale: Due to the ongoing maintenance and facility issues on the Southside school campus additional funds are needed to support necessary facility repairs. A resolution providing for the transfer from the undistributed reserve to any expenditure classification must be approved by a two-thirds vote of the members of the governing board. A resolution providing for the transfer between expenditure classifications must be approved by a majority of the members of the governing board. The resolution 22.23.09 will provide for the authorization to transfer funds.

Recommended Motion: Approve resolution 22.23.09 as presented.

Laura Forth made the motion to approve the Resolution for the Appropriation of the transfer of funds and was seconded by Julie Corrigan and carried the following vote: Yes –5;
No/Absent/Abstain – 0

c. Southside Board of Trustee Code of Ethics (AR 9001)

Rationale: The Southside School District Governing board has been elected by the community to provide leadership and citizen oversight of the district. The Board shall ensure that the district is responsive to the values, beliefs, and priorities of the community. (Southside Board Policy, BB 9000(a), BB 9005 (a)). Section 9000 (a) outlines in section 3 (a) Establishing and adhering to standards of responsible governance. Section 9005 outlines the responsibilities of board members to govern responsibly and to hold themselves to the highest standards of ethical conduct. To that end the proposed administrative regulation further defines the role of the board by establishing a code of conduct to clarify the role and Governance standards of Southside board members.

Recommended Motion: Approve the proposed code of conduction for Southside board members, AR 9001.

This was the first read and will table this item until more documents are provided regarding this policy.

d. Southside School Comprehensive School Safety Plan (CSSP) (ACTION)

Rationale: California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a Comprehensive School Safety Plan designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel. The California Constitution guarantees California children the right to attend public schools that are safe, secure, and peaceful. The CDE, public school districts, county offices of education (COEs), and schools and

their personnel are responsible for creating learning environments that are safe and secure. First responders, community partners, and families play an essential role, as well. Schools must be prepared to respond to emergencies including natural and man-made hazards and strive to prevent violence and behavior issues that undermine safety and security. CSSPs include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on the school campus and aspects of social, emotional, and physical safety for both youth and adults.

Recommended Motion: The board approve the Southside School Safety Plan for the 2022-2023 school year.

NOTE: This Item has been omitted from today’s Agenda. It needs additional adjustments. John will send the assessment to the Board.

e. Quarterly Investment of Funds report ending September 30th, 2022 (ACTION)

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending September 30th, 2022.

Katie Evans made the motion to approve the Quarterly Investment of Funds report ending September 30th, 2022, and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent/Abstain – 0

f. Southside Developer Fee Report (ACTION)

NOTE: This Item has been omitted from today’s Agenda due to clarifying some documents from the SBCOE and will be on the December Agenda

VII. Closing Items

- a. The next Regular Meeting of the Board is Wednesday December 14th, 2022 , at 6:00 pm.
- b. Adjournment

Aaron Kaelin made the motion to adjourn the meeting at 7:19pm and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

John Schilling, Superintendent/Principal
Southside School District

Michael Ruth, Board President
Southside School District, Board of Trustee