

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, Sept. 7<sup>th</sup>, 2022**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:33pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Katie Evans
- Julie Corrigan
- Laura Forth
- Aaron Kaelin

- b.** Comments from public – Mrs. Suzanne Howard, 3<sup>rd</sup> grade teacher at Southside. Statement attached.

- c.** Recess to Closed Session

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a.** Personnel – Closed Session Pursuant to Government Code Section 54957 & 54957.6(a)

1. Conference with Labor Negotiator – Certificated “Sunshine Letter”

**ITEM III**

- a.** Closed Session ended @6:10pm – No Action Taken

- b.** Roll Call – @6:12 p.m.

**Present:**

**Absent:**

- Michael Ruth
- Katie Evans
- Julie Corrigan
- Laura Forth
- Aaron Kaelin

- c.** Pledge of Allegiance -Was led by Mr. Schilling

- d.** Approval of the Agenda – Julie Corrigan made the motion to approve the agenda and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**e. Comments from the public –**

Brian Murphy, Board member of San Benito Stage thanked Southside School staff and Board for allowing them to use the facilities for 2 years now. He stated it's been wonderful experience.

Dena Gregory, 6<sup>th</sup> grade teacher at Southside School shared her concerns and discussions she heard from colleagues working on resumes and possibly looking to work for Districts with higher paying salaries. She mentioned the discrepancy in pay is roughly \$17,000 difference in salary. She feels teachers at Southside are taking a bigger hit financially with medical insurance rates increasing yearly. She asked the Board to take that into consideration.

**ITEM IV. – DISCUSSION / ACTION ITEMS**

- a. Southside School Board Vacancy –** Katie Evans made the motion to appoint Michael Ruth by majority vote for a 2-year position onto the Southside School Board and was seconded by Laura Forth and carried the following vote: Yes –5; No/Absent/Abstain – 0

**b. Officers' Report**

**1. Superintendent/Principal –**

- a.** Mr. Schilling reported that Back to School Night was a huge success and thanked the Parent Club for having food available for purchase. They had a taco guy and Ohana Shaved Ice. Mr. Schilling reported that there was a positive attitude by all. He sent out a survey to parents regarding Back to School Night and has received about 20 responses with positive comments. He will send the link out again.
- b.** Mr. Schilling informed the Board that a dental group from San Jose will be using our facility on 9/25/22 to preform dental screenings to the migrant families. The screenings are mainly for adults.
- c.** Mr. Schilling reported that LCAP final revision was sent to the SBCOE approximately 3 weeks ago. He has not received any feedback but will follow up with the SBCOE office.
- d.** Mr. Schilling informed the Board that we will be hosting Patriotic Day on 9/8/22 and invited the Board members to attend. We will be recognizing First Responders. Ceremony will begin at 8am. The Kindergarten Class will also sing a flag song.
- e.** Mr. Schilling reported to the Board that Knowledge Saves Lives risk assessment was completed. We are waiting to for the site report.

- 2.** Board Member comments – Laura Forth welcomed Mr. Ruth back onto the Board. She also thanked Brian Murphy for bringing San Benito Stage to Southside and giving kids the opportunity to participate.
- 3.** Board President comments – NONE
- 4.** Parent Club – Board President, Kylee Waterman thanked Mr. Schilling for allowing vendors to Back to School night. She mentioned that Patriotic Day is on 9/8/22. The biggest fundraiser will begin 9/19/22, Debrito Apple forms will be handed out next week. She was happy to see a lot of new parents getting involved with the Parent Club this year. She also mentioned that the monthly Newsletter will continue.

## **ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes July 13<sup>th</sup>, 2022, as presented
- b. Regular Board Meeting Minutes August 3<sup>rd</sup>, 2022, as presented
- c. Warrants report dated 8/1/22-8/31/22 through date range, as presented

Aaron Kaelin made the motion to approve the Regular Board Meeting Minutes dated July 13<sup>th</sup> and August 3<sup>rd</sup>, 2022, with corrections on the Aug. 3<sup>rd</sup> meeting to change the status of all present to show that Michael and warrant report dated 8/1/22-8/31/22 and was seconded by Laura Forth and carried the following vote: Yes –5; No/Absent/Abstain – 0

## **ITEM VI – DISCUSSION/ACTION ITEMS**

### **a. Sufficiency of Instructional Materials Resolution # 22.23.07 (ACTION)**

**Rationale:** Per Education Code Section 60119, the governing board will hold a public hearing regarding the sufficiency or insufficiency of instructional materials

**Recommendation Motion:** That the Board of Education approve resolution No. 22.23.07 regarding the sufficiency of instructional materials for the 2022-2023 school year.

Laura Forth made the motion to approve the Sufficiency of Instructional Materials Resolution # 22.23.07 and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

### **b. Southside School 2021-2022 Unaudited Actuals (ACTION)**

**Rationale:** The Unaudited Actuals report is the final summary report of the financial activity for the district from the 2021-2022 school year. The report reflects the overall fiscal status of the district from the prior school year to include all payable and receivable, categorical awards, program compliance information, completed as a part of the closing financial records for the year. The presentation and approval of the report is required by the State as a part of the annual reporting cycle.

**Recommended Motion:** That the Board of Education review and approve the 2021-2022 Unaudited Actuals Report as presented.

Julie Corrigan made the motion to approve the Southside School 2021-2022 Unaudited Actuals with the corrections on the Unaudited Actuals General fun Exhibit Restricted Balance Details, moving Resource Codes 7028 and 7029 balances to the 2022-2023 school year and was seconded by Laura Forth and carried the following vote: Yes –5; No/Absent/Abstain – 0

### **c. GANN Limit 2021/2022 – Resolution #22-23-08 (ACTION)**

**Rationale:** Proposition 4 passed in 1979 more commonly called the GANN amendment, established provisions for maximum appropriation limits for public agencies. The Southside school district must establish a GANN limit for the 2021-2022 school year and a projection for the 2022-2023 school year. This resolution will provide public notice that the calculations and documentation of the GANN limits for the 2021-2022 and 2022-2023 school years are made in the accord with applicable constitutional law.

**Recommended Motion:** That the board move to approve Southside school district resolution #22-23-08

Aaron Kaelin made the motion to approve the GANN Limit 2021/2022 Resolution #22-23-08 and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

**d. Quarterly Investment of Funds report ending June 30<sup>th</sup>, 2022 (ACTION)**

**Rationale:** The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

**Recommended Motion:** That the Board of Education review and accept the Quarterly Investment of Funds Report ending June 30<sup>th</sup>, 2022.

Laura Forth made the motion to approve the Quarterly Investment of Funds report ending June 30<sup>th</sup>, 2022, and was seconded by Aaron Kaelin and carried the following vote: Yes –5; No/Absent/Abstain – 0

**e. Student Technology Use Policy and Mobile Device Authorized Use Digital Learning Program Guidelines (ACTION)**

**Rationale:** Technology resources provide important tools for students to use to further the Southside’s educational mission. This policy outlines the expectations for you to use technology and the use of mobile device resources responsibly. The District’s technology resources, Internet system, and mobile devices have been established to support the instructional program of the school. This means that students will use the system for classroom learning activities, online assessments, projects, and other school-related work. While using District and personal technology resources on or near school property, and at school-sponsored activities, each student must act in an appropriate manner consistent with school, district, and legal guidelines. It is the joint responsibility of school personnel and the parent or guardian of each student to educate the student about his/her responsibilities and to establish expectations when using technology. The District may place reasonable restrictions on the material you access or post through the system and may revoke access to these resources if you violate the law or this policy. Violations of the law or this policy also may be addressed through the District’s student conduct policy.

**Recommended Motion:** Approve the Southside Student Technology Use Policy and Mobile Device Authorized Use Digital Learning Program Guidelines

Katie Evans made the motion to approve the Student Technology Use Policy and Mobile Device Authorized use Digital Learning Program Guidelines and was seconded by Laura Forth and carried the following vote: Yes –5; No/Absent/Abstain – 0

**f. Consolidated Application Southside School District (ACTION)**

**Rationale:** The Consolidated Application (Con-App) is used by California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

**Recommended Motion:** Approval of the Con-App for the 2022-2023 school year

Aaron Kaelin made the motion to approve the Consolidated Application for Southside School District and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

**g. Authorization to grant Permanent status to a Probationary employee in a district under 250 students. Ed code: 44929.23 (ACTION)**

**Rationale:** The governing board of a school district of any type or class having an average daily attendance of less than 250 pupils may classify as a permanent employee of the district any employee, who, after having been employed by the school district for three complete consecutive school years in a position or positions requiring certification qualifications, is reelected for the next succeeding school year to a position requiring certification qualifications. This has been past practice for employees of the district. This authorization would extend permanent status to newly hired employees of the district. Any probationary employee who has been employed by the district for two or more consecutive years on the date of that election in a position or positions requiring certification qualifications shall be classified as a permanent employee of the district. This policy was adopted by the board during the 2004-2005 school year. Employees who met the criteria at that time were granted permanent status. A record of this authorization has been difficult to locate. The current proposal will clarify the prior authorization and establish the authorization for employees who meet the criteria within the last six school years.

**Recommended Motion:** That the board approve Ed Code 44929.23 for the Southside Elementary School District.

Aaron Kaelin made the motion to approve the Authorization to grant Permanent status to a Probationary employee in the district under 250 students and was seconded by Laura Forth and carried the following vote: Yes –5; No/Absent/Abstain – 0

**VII. Closing Items**

- a. The next Regular Meeting of the Board is Wednesday October 5<sup>th</sup>, 2022, at 6:00 pm.
- b. Adjournment

Laura Forth made the motion to adjourn the meeting at 7:12pm and was seconded by Katie Evans and carried the following vote: Yes –5; No/Absent/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee