

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, April 6<sup>th</sup>, 2022**  
**In-Person Meeting**

**MINUTES**

**ITEM I – Call to Order: 6:02pm**

- a. Meeting called to order** at 6:02pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

- Michael Ruth
- Katie Evans
- Sarah Alford
- Laura Forth
- Aaron Kaelin

Board Members Absent:

- b. Pledge of Allegiance**

- c. Approval of Agenda** – Sarah Alford made the motion to approve the agenda and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

- d. Comments from the Public** –

- Mrs. Howard, third grade Southside School teacher read a statement regarding last month’s Board Meeting. Statement attached.
- Mr. Julio Salazar, Southside School parent and Migrant Board Member spoke regarding the decisions made by the Board last month. He expressed his disappointment that the Board made decisions that affected both students and staff at southside school without including the whole Southside Community. He felt they were swayed and pressured by a small group of parents. He expressed how he would like the Board to collaborate with the whole community before making such decisions that affect students, staff, and the community.
- Rebecca Hernandez, Southside School Parent and Migrant Board Member spoke regarding the decisions made by the Board last month. She expressed her sadness on the decisions made without the Board including and notifying all the Southside School Family. She expressed her mistrust in the Board and their decision making that affects the students and students. She asked that the Board in the future work together with all involved and not just a small group that decided they wanted to change that mask mandate that was going to end in a week. She stated that being pressured by a small group should not be the way the Board makes decisions that could and did affect students and staff. Several teachers did not come to work the following day which in turn affected students learning.

**ITEM II – DISCUSSION / ACTION ITMES**

- a. Officers’ Report**

- 1. Superintendent/Principal** –

- a. Mr. Schilling informed the Board that we have 1 Positive COVID case at Southside School. First one in weeks.
- b. Mr. Schilling invited all Board Members to the End of Year Activities –
  - 1. **5/27 Friday – Play Day**
  - 2. **5/30 Monday – Memorial Day Holiday**
  - 3. **5/31 Tuesday – Honor Roll Field Trip**
  - 4. **6/1 Wednesday – Promotion 4pm**
  - 5. **6/2 Thursday – Student last day**
- c. Mr. Schilling gave an update from the SB Department of Public Health. He attended a meeting last week. COVID cases have dropped throughout the County with only seven positive cases in our county.
- 2. Board Member comments – Laura Forth thanked our three speakers today and expressed that she cares deeply for the Southside School Community and appreciates the letter that was submitted by the Migrant Board Committee.
- 3. President Comments – Mr. Ruth apologized for what transpired in the last month’s meeting.
- 4. Parent Club—Amber Matteson Parent Club Representative spoke about the mother & Son Dance, it raised approximately \$400 the Rabbit Run Fundraiser raised approximately \$7400 with \$1000 going towards the purchase of the Rabbit Run T-shirts for students and staff. The next fundraiser will be the father & Daughter Dance on 4/23/22. She also mentioned that the first week in May will be Staff Appreciation Week and May 5<sup>th</sup> they will hold the ABC Assembly.

**ITEM III – CONSENT ITEMS**

These items are considered routine and may be enacted by the Board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes March 2<sup>nd</sup>, 2022, as presented
- b. Warrants report dated 3/1/22 – 3/31/22 through date range, as presented

Laura Forth made the motion to approve the Regular Board Meeting Minutes dated March 2<sup>nd</sup>, 2022, and the Warrants report dated 3/1/22-3/31/22 and was seconded by Aaron Kaelin and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**ITEM IV – DISCUSSION / ACTION ITEMS**

- a. **Quarterly Investment of Funds report ending September 30<sup>th</sup>, 2021 (ACTION)**

**Recommended Motion:** That the Board of Education review and accept the Quarterly Investment of Funds Report ending September 30<sup>th</sup>, 2020.

**Rationale:** The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Sarah Alford made the motion to approve the Quarterly Investment of Funds report ending September 30<sup>th</sup>, 2021, and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**b. Consolidated Application Southside School District (ACTION)**

**Recommended Motion:** Approval of the Con-App for the 2021-2022 school year

**Rationale:** The Consolidated Application (Con-App) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

Aaron Kaelin made the motion to approve the Consolidated Application Southside and was seconded by Sarah Alford and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**c. Certificated Contract: Salary Schedule revision (ACTION)**

**Recommended Motion:** That the Board of Education approve the new corrected certificated salary schedule for the 2022-2023 contract year retro-active to the first pay period.

**Rationale:** The pervious certificated salary schedule contains calculation errors needing correction

Katie Evans made the motion to approve the Certificated Salary Schedule and was seconded by Sarah Alford and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**d. Contract for Services: Fumigation of the Multi-purpose Room (ACTION)**

**Recommended Motion:** The Board approve **TERMINIX** as the contractor to complete the fumigation process of the multipurpose room.

**Rationale:** After multiple inspections by contractors for pest control, wood destroying termites have been identified in the ceiling rafters and other locations. It is recommended to fumigate the structure with an approved fumigant for the eradication of dry wood termites. Southside contacted three pest control companies to obtain quotes for a competitive bid process. The target date for the fumigation of the multipurpose room would be in June 2022. The contractors who submitted bids for the work: Terminix, Clark Pest Control, and Western Pest Control.

Laura Forth made the motion to approve the Contract for Services: Fumigation of the Multi-purpose Room and was seconded by Sarah Alford and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**e. Contract for Services: Dannis Woliver Kelley (DWK) (ACTION)**

**Recommended Motion:** Approve the proposed contract with DWK for legal consulting services

**Rationale:** In order to protect the interests of the organization and minimize the impact of future litigation that will impact the Southside School district, it is recommended Southside enter a contract for legal consulting services. DWK legal consulting services are for district protection for litigation rather than the contract with Lozano Smith retained for consultation of future community developments impacting the district. The contract for DWK is needed for legal

expertise to advise the district on future agreements and disputes. Legal consulting services are needed to review and advise the district on investigations, binding agreements, public relations, consulting, financial matters, budgeting, facility bonds and other services upon request. See attached fee schedule.

Sarah Alford made the motion to approve the Contract for Services: Dannis Woliver Kelley (DWK) and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**f. Memorandum of Understanding (MOU) San Benito County office of Education (SBCOE) and Southside School District for the 2022-2023 school year for the following services: Educational Service, Human Resource Services, Teacher Induction Services, Special Education Transportation, Year End Budget Transfers.**

**Rationale:** The purpose of the MOU's is to define the scope and cost of the partnership between the SBCOE and the district as it relates to Educational and Human Resource services and Teacher induction services, Special Education Transportation, and Year End Budget Transfers. The SBCOE will act as a service provider for the district and the specified programs and will provide staffing to support those programs. The terms of the MOU's will be valid based upon the terms of the agreements.

**Recommendation:** Approve the 2022-2023 MOUs between the SBCOE and the Southside school district for:

- A. Educational Services & Human Resource Services
- B. Teacher Induction Services
- C. Special Education Transportation
- D. Year End Budget Transfers

**Recommended Motion:** Approve the 2022-2023 the MOUs as stated.

Funding Source: 0001-0999: Unrestricted: one. \$6,200 (\$2,600 for Educational Services, \$3,600 for Human Resources Services)

Educator Effectiveness Block Grant: \$3000 (Teacher Induction, \$1,700 per teacher plus mentor teacher expenses)

Laura Forth made the motion to approve the 2022-2023 MOUs stated above and was seconded by Sarah Alford and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**g. Resolution Regarding the Masks for Students # 10-21-22 (ACTION)**

**Recommended Motion:** The approve resolution #10-21-22 regarding the masking of students.

**Rationale:** Due to the recent changes in the masking requirements in public school for all students, and while the board strongly recommends that all students continue to wear masks in indoor school settings to mitigate exposure to COVID-19 and it's variants, if any, the board will follow this recent guidance from the state and local public health officials which no longer requires TK-12 students to wear facial coverings/masks in indoor school settings, commencing March 14<sup>th</sup>, 2022.

Aaron Kaelin made the motion to approve the Resolution regarding the Masks for Students #10-21-22 and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**h. Annual Financial Report for Period Ending June 30, 2021 (ACTION)**

**Recommended Motion:** That the Board of Education review and approve the Annual Financial Report for Period Ending June 30, 2021.

**Rationale:** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports and year ending reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. Year ending audit reports are required to demonstrate the responsibility to appropriate accounting standards and practices. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Katie Evans made the motion to approve the Annual Financial Report for Period Ending June 30, 2021, and was seconded by Laura Forth and carried the following vote: Yes – 5; No/Absent/Abstain – 0

**i. Vaccination and Masking Requirements for Schools (DISCUSSION)**

**Rationale:** This is the opportunity for the board and the Superintendent to engage in a public discussion about the latest updates on school required masking and the possible requirement for children ages 5-11 to be mandated by the state of California to receive a COVID vaccination. The Brown act does not allow of a closed session discussion of the board and the Superintendent on a topic such as this. This is not an open discussion with the public and is limited to participants of the board and school administration.

**V – CLOSING ITEMS**

- a. The next Regular Meeting of the Board is Wednesday May 5<sup>th</sup>, 2022, at 6:00 pm.
- b. Adjournment

Laura Forth made the motion to adjourn the meeting at 7:30 pm and was seconded by Sarah Alford and carried the following vote: Yes –5; No/Absent/Abstain – 0

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee