

**SOUTHSIDE SCHOOL DISTRICT
REGULAR MEETING, BOARD OF TRUSTEES
Wednesday April 6th, 2022
4991 Southside Road, Hollister, CA 95023
Art Room**

OPEN SESSION - 6:00 p.m.

AGENDA

I. Regular Session 6:00pm

a. Roll Call

Present:
Katie Evans
Michael Ruth
Sarah Alford
Laura Forth
Aaron Kaelin

-Absent:

b. Pledge of Allegiance

c. Approval of the Agenda

d. Comments from the Public – This is a time for the public to address the Board. A maximum of 3 minutes will be allotted to each speaker.

II. Discussion/Action Items

a. Officers' Reports

1. Superintendent/Principal

a. Southside COVID case update

b. End of Year Activities

1. 5/27 Friday – Play Day

2. 5/30 Monday – Memorial Day Holiday

3. 5/31 Tuesday – Honor Roll Field Trip

4. 6/1 Wednesday – Promotion 4pm

5. 6/2 Thursday – Student last Day

c. San Benito Department of Public Health update

2. Board Member Comments

3. Board President

4. Parent Club

III. Consent Items

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a. Regular Board Meeting Minutes March 2nd, 2022, as presented
- b. Warrants report dated 3/1/22-3/31/22 through date range, as presented

IV. Discussion/Action Items

- a. Quarterly Investment of Funds report ending September 30th, 2021 (ACTION)

Recommendation: The submitted report was prepared by the County Treasurer and reflects the overall pool of funds invested of which Southside school is a part of.

Recommended Motion: That the Board of Education review and accept the Quarterly Investment of Funds Report ending September 30th, 2020.

Rationale: The report and subsequent quarterly reports are required to go to the board for review and acceptance and should be documented as an action item in the board minutes.

Budget Source: N/A

- b. Consolidated Application Southside School District (ACTION)

Rationale: The Consolidated Application (Con-App) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

Recommendation: That the board review and approve the Con-App for Southside School for the 2021-2022 school year.

Recommended Motion: Approval of the Con-App for the 2021-2022 school year

Budget Source: NA

- c. Certificated Contract: Salary Schedule revision (ACTION)

Recommendation: The current salary schedule for certificated employees contains errors in need of correction. To correct the calculations, changes were needed in the step and column figures. The main errors were noted in the differences in percentages between the step columns. The percentages were inconsistent between columns three and four when noting the similar steps for the columns.

Recommended Motion: That the Board of Education approve the new corrected certificated salary schedule for the 2022-2023 contract year retro-active to the first pay period.

Rationale: The pervious certificated salary schedule contains calculation errors needing correction

Budget Source: General fund

d. Contract for Services: Fumigation of the Multi-purpose Room (ACTION)

Rationale: After multile inspections by contractors for pest control, wood destroying termites have been identified in the ceiling rafters and other locations. It is recommended to fumigate the structure with an approved fumigant for the eradication of dry wood termites. Southside contacted three pest control companies to obtain quotes for a competitive bid process. The target date for the fumigation of the multipurpose room would be in June 2022. The contractors who submitted bids for the work: Terminix, Clark Pest Control, and Western Pest Control.

Recommendation: The Board review and approve the bids for the fumigation of the multipurpose room

Recommended Motion: The Board approve _____ as the contractor to complete the fumigation process of the multipurpose room.

Budget Source: N/A

e. Contract for Services: Dannis Woliver Kelley (DWK) (ACTION)

Rationale: In order to protect the interests of the organization and minimize the impact of future litigation that will impact the Southside School district, it is recommended Southside enter into a contract for legal consulting services. DWK legal consultin services are for district protection for possible litigation rather than the contract with Lozano Smith retained for consultation of future community developments impacting the district. The contract for DWK is needed for legal expertise to advise the district on future agreements and disputes. Legal consulting services are needed to review and advise the district on investigations, binding agreements, public relations, consulting, financial matters, budgeting, facility bonds and other services upon request. See attached fee schedule.

Recommendation: Authorize a contract with DWK for legal consulting services.

Recommended Motion: Approve the proposed contract with DWK for legal consulting services

Funding Source: General fund

- f. Memorandum of Understanding (MOU) San Benito County office of Education (SBCOE) and Southside School District for the 2022-2023 school year for the following services: Educational Service, Human Resource Services, Teacher Induction Services, Special Education Transportation, Year End Budget Transfers.

Rationale: The purpose of the MOU's is to define the scope and cost of the partnership between the SBCOE and the district as it relates to Educational and Human Resource services and Teacher induction services, Special Education Transportation, and Year End Budget Transfers. The SBCOE will act as a service provider for the district and the specified programs and will provide staffing to support those programs. The terms of the MOU's will be valid based upon the terms of the agreements.

Recommendation: Approve the 2022-2023 MOU's between the SBCOE and the Southside school district for:

- A. Educational Services & Human Resource Services
- B. Teacher Induction Services
- C. Special Education Transportation
- D. Year End Budget Transfers

Recommended Motion: Approve the 2022-2023 the MOU's as stated.

Funding Source: 0001-0999: Unrestricted: 1. \$6,200 (\$2,600 for Educational Services, \$3,600 for Human Resources Services)

Educator Effectiveness Block Grant: \$3000 (Teacher Induction, \$1,700 per teacher plus mentor teacher expenses)

- g. Resolution Regarding the Masks for Students # 10-21-22 (ACTION)

Rationale: Due to the recent changes in the masking requirements in public school for all students, and while the board strongly recommends that all students continue to wear masks in indoor school settings to mitigate exposure to COVID-19 and its variants, if any, the board will follow this recent guidance from the state and local public health officials which no longer requires TK-12 students to wear facial coverings/masks in indoor school settings, commencing March 14th, 2022.

Recommendation: The board review and approve the proposed resolution

Recommended Motion: The approve resolution #10-21-22 regarding the masking of students.

Funding Source: N/A

h. Annual Financial Report for Period Ending June 30, 2021 (ACTION)

Recommendation: The board approve the Annual Financial Report for Period Ending June 30, prepared by Eide Bailley, LLP, Certified Public Accountants retained by the San Benito County office of Education. The report reflects the financial statements of each major fund, and the aggregate remaining fund information for the year ending June 30, 2021 for the Southside School District.

Recommended Motion: That the Board of Education review and approve the Annual Financial Report for Period Ending June 30, 2021.

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports and year ending reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. Year ending audit reports are required to demonstrate the responsibility to appropriate accounting standards and practices. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. (<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

Funding Source: NA

i. Vaccination and Masking Requirements for Schools (DISCUSSION)

Rationale: This is the opportunity for the board and the Superintendent to engage in a public discussion about the latest updates on school required masking and the possible requirement for children ages 5-11 to be mandated by the state of California to receive a COVID vaccination. The Brown act does not allow of a closed session discussion of the board and the Superintendent on a topic such as this. This is not an open discussion with the public and is limited to participants of the board and school administration.

Recommendation: NA

Recommended Motion: NA

Budget Source: NA

V. Closing Items

a. The next Regular Meeting of the Board is Wednesday May 4th, 2022 at 6:00 pm.

b. Adjournment

PUBLIC COMMENTS –

Individuals wishing to address the Board on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the Board on agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows: A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.

No disruptive conduct will be permitted at any Southside School Board of Trustees meeting.

AGENDA ITEMS –

Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/Principal two weeks prior to the regularly scheduled meeting. The Board President and Superintendent/Principal will determine what items will be included in the agendas. Regular meetings are held the first Wednesday of each month.

Items listed under the Consent Agenda are considered routine and are acted on by the Board of Trustees as one motion. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Southside School at (831) 637-4439 x 100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.