

**SOUTHSIDE SCHOOL DISTRICT  
REGULAR MEETING, BOARD OF TRUSTEES  
Wednesday March 2<sup>nd</sup>, 2022  
4991 Southside Road, Hollister, CA 95023  
Art Room**

CLOSED SESSION - 5:30    OPEN SESSION - 6:00 p.m.

AGENDA

- I.     Call To Order: 5:30 p.m.
  - a. Roll Call
  - b. Comments from the Public – This is a time for the public to address the Board. (A maximum of 3 minutes will be allotted to each speaker.)
  - c. Recess to Closed Session

- II.    Closed Session 5:30 p.m.

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. PERSONNEL - Closed Session Pursuant to Government Code Section 54957 & 54957.6(d)

- 1. To Consider Appointment, Employment, Evaluation of Performance, Discipline, or Dismissal of a Public Employee.
  - a. Part Time Temporary Instructional Aide Position

- III.   Regular Session 6:00pm

- a. Report any action taken in closed session
- b. Roll Call

Present:  
Katie Evans  
Michael Ruth  
Sarah Alford  
Laura Forth  
Aaron Kaelin

-Absent:

- c. Pledge of Allegiance

d. Approval of the Agenda

e. Comments from the Public – This is a time for the public to address the Board. A maximum of 5 minutes will be allotted to each speaker.

IV. Discussion/Action Items

a. Officers' Reports

1. Superintendent/Principal

a. Southside COVID case update

b. Water filling stations

c. San Benito Department of Public Health update

2. Board Member Comments

3. Board President

4. Parent Club

V. Consent Items

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

a. Regular Board Meeting Minutes February 2<sup>nd</sup>, 2022, as presented

b. Warrants report dated 2/1/22-2/28/22 through date range, as presented

VI. Discussion/Action Items

a. Second Interim Report (ACTION)

Rationale: Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial

obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.  
(<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

**Recommendation:** The board approve the Second Interim Report prepared by Shannon Hansen, the Director of Business Services for the San Benito County office of Education and reflects the overall fiscal status and three-year projections for Southside school

**Recommended Motion:** That the Board of Education review and approve the Second Interim Report as presented.

**Budget Source:** N/A

b. Consolidated Application Southside School District (ACTION)

**Rationale:** The Consolidated Application (Con-App) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California. Annually, each May, each local educational agency submits the spring release of the application to document participation in these programs and provide assurances the district will comply with the legal requirements of each program. Program entitlements are determined by the formulas contained in the laws that create the programs.

**Recommendation:** That the board review and approve the Con-App for Southside School for the 2021-2022 school year.

**Recommended Motion:** Approval of the Con-App for the 2021-2022 school year

**Budget Source:** NA

c. Certificated Contract: Salary Schedule revision (ACTION)

**Recommendation:** The current salary schedule for certificated employees contains errors in need of correction. To correct the calculations, changes were needed in the step and column figures. The main errors were noted in the differences in percentages between the step columns. The percentages were inconsistent between columns three and four when noting the similar steps for the columns.

**Recommended Motion:** That the Board of Education approve the new corrected certificated salary schedule for the 2022-2023 contract year retro-active to the first pay period.

Rationale: The pervious certificated salary schedule contains calculation errors needing correction

Budget Source: General fund

d. Academic Calendars Southside School 2022-2023 & 2023-2024 (ACTION)

Rationale: The calendar of been reviewed by the staff and is being brought back to the board a third time along with the new 2023-2024 academic calendar. The academic calendar for Southside School for both years, reflects many of the same student breaks and off days from that of San Benito High School academic calendar.

Recommendation: The Board review and approve academic calendar for the 2022-2023 and 2023-2024 school years.

Recommended Motion: The Board approve the academic calendars for the 2022-2023 and 2023-2024 school years.

Budget Source: N/A

e. Updating Southside School District Policy Titles (ACTION)

Rationale: Our district subscribes to GAMUT Policy Plus – a service provided by CSBA to help us update and maintain current school board policies. The program gives us access to 700 sample policies, regulations, bylaws and exhibits that are updated by CSBA on a regular quarterly basis. We also receive ongoing consulting services and a customized district website to host and manage our own district policies. CSBA has updated the program with a new technology platform has a built in translation feature, and uses a uniform codification system (e.g., policy numbering system) that allows us to search across CSBA’s sample policies and the adopted policies of more than 600 other districts in California, and enables CSBA to push updates directly to our site as drafts whenever updates are released. There is no additional cost for the new program and features.

As part of the transition to the new platform CSBA has identified policies that are unique to our district so they can be added to the codification system in GAMUT. This will allow us to keep our unique policies. In creating the list, CSBA identified several policies that are unique to our district, but are similar to existing CSBA sample policies. CSBA is recommending that we rename the policies to match the CSBA title in the codification system so we are alerted to updates that are likely to impact our unique policy. The only change will be to the title of policy.

Recommendation: The board review and approve the Southside School District Policy Titles within the CSBA GAMUT system.

Recommended Motion: The approve the updating of the Southside Policy titles listed in the attachment to this item.

Budget Source: NA

f. Policy Deletions (ACTION)

Rationale: Our district subscribes to GAMUT Policy Plus – a service provided by CSBA to help us update and maintain current school district policies. The program gives us access to over 700 sample policies, regulations, bylaws and exhibits that are updated by CSBA on a regular basis. We also receive ongoing consultation services and a web-based location to manage our own district policies. CSBA has updated the program with a new technology platform that allows us to search across CSBA codification system. As a part of the transition, to the new platform, CSBA identified some policies that refer to state or federal programs/funding that no longer exist. Because the policies are outdated, it is recommended that we delete these policies from the policy manual.

Recommendation: That the board review and approve, and rescind the policies listed in the attachment to this item.

Recommended Motion: Move to rescind the policies listed in the attachment to this item.

Budget Source: NA

g. Updating Policy Numbers (DISCUSSION)

Rationale: Our district subscribes to GAMUT Policy Plus – a service provided by CSBA to help us update and maintain current school district policies. The program gives us access to over 700 sample policies, regulations, bylaws and exhibits that are updated by CSBA on a regular basis. We also receive ongoing consultation services and a web-based location to manage our own district policies. CSBA has updated the program with a new technology platform that allows us to search across CSBA codification system.

As a part of the transition, to the new platform, CSBA identified some policies that are unique to our district and need new policy numbers assigned to them, so they are consistent with the codification system in GAMUT. Policy numbers are a way of indexing the policies and are not a part of the policies themselves. Therefore, renumbering policies does not require board action. This information/discussion item is to provide notice of the new numbers that have been assigned to the policies in the attachment to this item.

h. Vaccination and Masking Requirements for Schools (DISCUSSION)

Rationale: This is the opportunity for the board and the Superintendent to engage in a public discussion about the latest updates on school required masking and the possible requirement for children ages 5-11 to be mandated by the state of California to receive a COVID vaccination. The Brown act does not allow of a closed session discussion of the board and the Superintendent on a topic such as this. This is not an open discussion with the public and is limited to participants of the board and school administration.

Recommendation: NA

Recommended Motion: NA

Budget Source: NA

## VII. Closing Items

a. The next Regular Meeting of the Board is Wednesday April 6<sup>th</sup>, 2022 at 6:00 pm.

b. Adjournment

### PUBLIC COMMENTS –

Individuals wishing to address the Board on a non-agenda item may do so during the Comments from the Public. However, no action may be taken on an item, which is not on the agenda. The public is welcomed to address the Board on agenda items and may do so at the time it is presented. Guidelines for Comments from the Public will be as follows: A maximum of 5 minutes will be allotted to each speaker with a maximum of 20 minutes to a subject area.

No disruptive conduct will be permitted at any Southside School Board of Trustees meeting.

### AGENDA ITEMS –

Individuals wishing to have an item appear on the agenda must submit the request in writing to the Superintendent/Principal two weeks prior to the regularly scheduled meeting. The Board President and Superintendent/President will determine what items will be included in the agendas. Regular meetings are held the first Wednesday of each month.

Items listed under the Consent Agenda are considered routine and are acted on by the Board of Trustees as one motion. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or

services, please contact Southside School at (831) 637-4439 x 100. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.