

# Southside School Endowment Fund

## In Recognition of Fulton “Bumpy” Picetti

### Grant Application Narrative (Part 1)

- 1. Executive Summary:** Please provide a general description of the project in 1-3 sentences. Describe the most general use of the funds made available.
- 2. Organizational Need:** Please describe what academic or extra-curricular need will be addressed by this proposal. Why is it important? What impact will this have on Southside School students or Southside School climate?
- 3. Project description:** Please provide a detailed description of the proposed project. The description should include the goals of the project, how success of the project will be measured, what services will be provided, and what population of students will be served. The project description should list the school staff members who will be involved and any/all community partners that are involved in the project. The description should also include how matching funds will be used to support the project. Matching funds could be a monetary value, labor, volunteerism, or support from another organization.
- 4. Timeline:** Please provide a timeline or chronological order in which the activities listed will be undertaken or completed. Please include information about how or when the funds will be used to support the activities.
- 5. Budget:** A separate sheet is required for the budget proposal. Here is an example of a possible budget.

Example: *Pic-Nic Table Project*

Expenditure Category	Endowment fund request	Matching funds	Actuals (total cost of grant and matching funds)
Contracted Services	\$ 475	\$ 300	\$ 775
Rental Equipment	\$ 125	\$ 125	\$ 250
Transportation	\$ 0	\$ 125	\$ 125
Materials and Supplies	\$ 250	\$ 300	\$ 550