

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, March 3<sup>rd</sup>, 2021**  
**By virtual attendance via ZOOM**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:30pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Katie Evans
- Sarah Alford
- Laura Forth

- b. Comments from public** - NONE

- c. Recess to Closed Session**

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Codes 54954.5 and 54957.1
1. Public Employee Performance Evaluation: Superintendent/Principal
    - Closed Session Pursuant to Government Code 545957

**ITEM III**

- a. Closed Session ended @6:30pm – NO ACTION TAKEN – Regular Session began @6:33pm.**

- b. Roll Call –**

**Present:**

Michael Ruth  
Sarah Alford  
Katie Evans  
Laura Forth

**Absent:**

- c. Pledge of Allegiance** -Was led by Mr. Schilling
- d. Approval of the Agenda** – Laura Forth made the motion to approve the Agenda and was seconded by Sarah Alford and carried the following vote: Yes – 4; No/Absent/Abstain – 0
- e. Comments from the public** – Mrs. Radon, 1<sup>st</sup> grade teacher at Southside School spoke about her concerns on the returning to in person instruction. She expressed that if she were vaccinated, she would feel a lot safer coming back to the classroom. She indicated she is on several list to get vaccinated. Mrs. Howard, 3<sup>rd</sup> grade teacher at Southside School spoke about the AB 86. Kylie Waterman, School parent and Parent Club Vice President expressed her concern on the other schools having their staff vaccinated but not Southside School. She asked if there is anything the Parent Club do to help the process.

#### **ITEM IV. – DISCUSSION / ACTION ITEMS**

##### **a. Officers' Report**

###### **1. Superintendent/Principal –**

- a.** Mr. Schilling gave the Board an update from the local Health Department . He has submitted a prioritized document to the County Office of Education of the staff to get vaccinated with the most at risk to get their vaccine first. Employees on campus will receive the vaccine first. He also informed the Board that the number of vaccines in the county are so much less than surrounding counties. Per the health officer that oversees Santa Cruz and San Benito Counties, his calculation per capita is that Santa Cruz County will be fully vaccinated by Sept. 30<sup>th</sup>, 2021 and San Benito will be fully vaccinated by June 27<sup>th</sup>, 2022
- b.** Mr. Schilling informed the Board that Southside School District has not received feedback from the state on the Homeless Youth Grant Application
- c.** Mr. Schilling informed the Board that Mrs. Rocha has sent the public notice of the Board vacancy to the freelance and it was published, and we received no interest so he will send out an email out to parents. We are still in need of filling this position.
- d.** Mr. Schilling informed the Board that we have received 150 new chrome-books and we will start the replacement of old ones.

###### **2. Board Member comments – NO COMMENTS**

###### **3. President Comments – NONE**

- 4. Parent Club—**Kylie Waterman, Parent Club Vice President informed the Board that they are working on getting a yearbook done for the students this year and has 2 parent volunteers to take the 8<sup>th</sup> grade pictures, one current parent and 1 past parent. She also mentioned that the Picchetti funds will be available soon. They also have a shamrock project for the students to participate in for the month of March. Parents may pick up a shamrock in the office and students can decorate it and turn it into the office and the Parent Club members will display them around campus. She also thanked the teachers for submitting the SOM's. She also announced that Southside now has an online store for spirit wear and 10% of all sales will go the Parent Club.

#### **ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

- a.** Regular Board Meeting Minutes February 3<sup>rd</sup>, 2021 as presented
- b.** Warrant's report dated 2/1/21-2/26/21 through date range, as presented
- c.** Special Board Meeting Minutes February 24<sup>th</sup>, 2021 as presented

Sarah Alford made the motion to approve the Regular Board Meeting Minutes dated 1/13/21 as presented, the Warrants report dated 1/5/21 -1/29/21 through date range and the Special Board Meeting Minutes dated 2/24/21 as presented and it was seconded by Katie Evans and carried the following vote: Yes -4; No/Absent/Abstain – 0 Absent

## **ITEM VI – DISCUSSION/ACTION ITEMS**

### **a. Second Interim Report – (ACTION)**

**Rationale:** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. County superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards.  
(<https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp>)

**Recommendation:** It is recommended that the Board of Education approve the Second Interim Report prepared by Shannon Hansen, the Director of Business Services for the San Benito County Office of Education and reflects the overall fiscal status and three-year projections for Southside School.

**Recommended Motion:** That the Board of Education review and approve the Second Interim Report as presented.

Shannon Hansen has reviewed and explained the Second Interim Report.

Katie Evans made the motion to approve the Second Interim Report and it was seconded by Sarah Alford and carried the following vote: Yes -4; No/Absent/Abstain – 0 Absent

### **b. E-Rate Competitive Bid Review and Approval (ACTION)**

**Background:** The schools and libraries program of the Universal Service fund, known as “E-Rate” provides discounts to assist schools and libraries in the United States in obtaining affordable telecommunications, internet access and internal connections. The district has been a part of this program for 10 years. Discounts for support depend on the level of poverty and the urban/rural status of the population served. Southside Elementary meets the eligibility requirements. To participate in the “E-Rate” program, we must periodically solicit competitive proposals for these services following a very prescriptive process defined by the Schools and Libraries program. From the proposals submitted, a vendor has been selected and the winning bid is being submitted for approval.

**Recommendation:** The board review and approve the “E-Rate” bid from AT&T for data transmission and/or Internet Access for the contract term of 60 months. The estimated fiscal impact over five years in \$35,400.

**Recommended Motion:** Approve the E-Rate bid from AT&T

**Rationale:** The winning bid was selected through a competitive bidding and evaluation process.

Sarah Alford made the motion to approve the E-Rate Bid from AT&T and it was seconded by Laura Forth and carried the following vote: Yes-4; No/Absent/Abstain – 0

**c. 2020-2021 Southside School Board Meeting Calendar change adding a Special Meeting of the Board for June 16<sup>th</sup>, 2021 (ACTION)**

**Rationale:** The proposed 2020-2021 meeting calendar for the Southside Board of Trustee dates and times needs to be revised due to the timing and receipt of the May budget revision, proposed school budget for the 2021-2022 school year, and the review of the 2020-2021 draft Local Control Accountability Plan (LCAP). At the regular scheduled meeting of the board, the draft budget will be presented in a public hearing. Secondly, the draft LCAP will be reviewed. The Special meeting on June 16<sup>th</sup> is for the adoption of the LCAP document. Presentation of the draft and approval cannot occur in the same meeting.

**Recommended Motion:** Approve the 2020-2021 Board meeting calendar Date change by adding a Special meeting of the board on June 16<sup>th</sup>, 2021.

Laura Forth made the motion to approve the 2020-2021 Board meeting calendar date change by adding a special meeting of the board on June 16<sup>th</sup>, 2021 and it was seconded by Katie Evans and carried the following vote: Yes -4; No/Absent/Abstain – 0 Absent

**d. Delegation of Authority to Close/Re-Open school (DISCUSSION)**

**Rationale:** On 3/20/20 the Southside School Board passed the resolution granting the Superintendent the authority to close schools based upon the welfare and safety of the students and staff at the onset of the COVID-19 global pandemic. As vaccinations continue to be administered and safety protocols in place, the opportunity to re-open Southside school for in-person instruction becomes possible. The board has exercised Education Code section 35161 that permits the Board to delegate to an officer or employee of the District any of the Board’s powers and duties, and the Board desires to delegate to the District Superintendent certain powers and duties to address the Coronavirus (COVID-19) pandemic. This would include the modification of work schedules, academic calendars, staffing, and instruction.

**Recommendation:** That the board continue to recognize and grant the Superintendent the authority to close/reopen Southside school based upon the health and safety guidelines set by the California Department of Public Health, The California safe schools for all guidelines, labor agreements negotiated with the Southside Educators Association, and The Southside Parent club organization. Final approval to reopen Southside school is granted upon the approval of the Southside COVID-19 safety plan by the San Benito County Department of Public Health.

This discussion will continue in the next Special meeting on March 17<sup>th</sup>, 2021

**VII. Closing Items**

- a. Next Regular Board meeting scheduled for **Wednesday, April 7<sup>th</sup>, 2021 at 6:30pm.**
- b. Adjournment – Laura Forth made the motion to adjourn the meeting at 7:58pm and it was seconded by Sarah Alford and carried by the following vote: Yes – 4; No/Absent/Abstain – 0 Absent

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee