

**SOUHSIDE SCHOOL DISTRICT BOARD OF TRUSTEES**  
**4991 Southside Rd. Hollister, CA 95023**  
**REGULAR MEETING: Wednesday, February 3<sup>rd</sup>, 2021**  
**By virtual attendance via ZOOM**

**MINUTES**

**ITEM I – Call to Order: 5:30pm**

- a. Meeting called to order** at 5:30pm by Mr. Michael Ruth

**Roll Call:**

Board Members Present:

Board Members Absent:

- Michael Ruth
- Katie Evans
- Sarah Alford
- Laura Forth

- b. Comments from public** - NONE

- c. Recess to Closed Session**

**ITEM II – Closed Session 5:30pm**

Notice is hereby given that a closed session of the Board will be held under the general provisions listed as follows:

- a. Personnel – Closed Session Pursuant to Government Codes 54954.5 and 54957.1
1. Public Employee Performance Evaluation: Superintendent/Principal
    - Closed Session Pursuant to Government Code 545957

**ITEM III**

- a. Closed Session ended @6:30pm – NO ACTION TAKEN – Regular Session began @6:35pm.**

- b. Roll Call –**

**Present:**

**Absent:**

Michael Ruth  
Sarah Alford  
Katie Evans  
Laura Forth

- c. Pledge of Allegiance** -Was led by Mr. Schilling

- d. Approval of the Agenda** – Sarah Alford made the motion to approve the Agenda and was seconded by Laura Forth and carried the following vote: Yes – 4; No/Absent/Abstain – 0

- e. Comments from the public** – NO COMMENTS

#### **ITEM IV. – DISCUSSION / ACTION ITEMS**

##### **a. Officers' Report**

##### **1. Superintendent/Principal –**

- a.** Mr. Schilling gave the Board an update from the local Health Department . There is a low # of vaccines coming into the County. There are still restrictions on who can receive the vaccine. They are still in 1A Tier, Level 1, this is only for 75 years and older. The County is showing lower number of cases and this is due mainly to the community's behaviors not because of the vaccine. He also informed the Board that Tres Pino's School had to shut down due to staff contracting the COVID virus. He informed the Board that the Hollister School District passed a resolution that teachers will not return until they have been vaccinated but Mrs. Evans clarified that they have given the option.
- b.** Mr. Schilling informed the Board that Southside School District along with Districts except HDS have finished the Homeless Youth Grant Application and it has been mailed and received by the State. He informed the Board that SSES is the leading agency and we should hear status sometime in June of 2021, if approved each district would receive \$50,000 each year for 3 years.
- c.** Mr. Schilling informed the Board that Mrs. Rocha has sent the public notice of the Board vacancy to the freelance and it was published, and we received no interest so he will send out an email out to parents.

**2.** Board Member comments – Laura Forth thanked the staff for doing such a great job over the past year considering all the hardships the COVID-19 has caused.

**3.** President Comments – NONE

**4.** Parent Club—Kylie Waterman, Parent Club Vice President informed the Board that the SOM (student of the month) program has begun, and Kristie Baptiste has put gift cards and yard signs in the front lobby for students to pick up. She also mentioned that they now have dates for specific events and that will come out soon. She also asked if a parent or parents could be part of the re-opening committee or possible attend the meetings.

#### **ITEM V – CONSENT ITEMS**

These items are considered routine and may be enacted by the board in one motion. There is no discussion on these items prior to the motion unless a specific item is removed from the consent list.

a. Regular Board Meeting Minutes January 13<sup>th</sup> 2020 as presented

b. Warrants report dated 1/5/21 – 1/29/21 through date range, as presented

Sarah Alford made the motion to approve the Regular Board Meeting Minutes dated 1/13/21 as presented and the Warrants report dated 1/5/21 -1/29/21 through date range, as presented and it was seconded by Katie Evans and carried the following vote: Yes -4; No/Absent/Abstain – 0 Absent

## **ITEM VI – DISCUSSION/ACTION ITEMS**

### **a. First Interim Report – Concurring with the District’s Positive Certification letter from the San Benito County Office of Education Assistant Superintendent of Business Services, Shannon Hansen (DISCUSSION)**

**Rationale:** Local educational agencies (LEAs) are required to file two reports during the fiscal year (interim reports) on the status of the LEAs financial health. The first interim report is due December 15<sup>th</sup> for the period ending October 31. The second interim report is due March 17<sup>th</sup> for the period ending January 31<sup>st</sup>. County Superintendents are to report to the Superintendent of Public Instruction and the state Controller the certification for all districts in their county within 75 days after the close of the reporting period. The interim reports must include a certification of whether the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscals’ years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based upon an appeal of a school district in accordance with the above standards.

**Recommendation:** It is recommended that the Board of Education review the First Interim report letter prepared by the San Benito County Office of Education Business Services Office.

Board reviewed and discussed the Positive Certification. Second Interim Report comes out in March.

### **b. Draft COVID-19 School Safety Plan (ACTION)**

**Rationale:** The recent California Department of Public Health (CDHP) guidance requires school districts, COEs, charter schools, and private schools to post a new COVID-19 safety plan, which is comprised of the COVID-19 Prevention Program required by Cal/OSHA and a new COVID-19 School Guidance Checklist, prior to reopening. Additionally, the Guidance establishes new requirements around student face coverings and physical distancing. The Guidance now requires all students to wear a face covering at all times while on campus and changes the physical distancing requirements for students from “six feet or as practicable” to “no less than 4 feet.” The safety plan is a living document that will require changes as Southside plans for re-opening. New recommendations from CDHP and mandates from the Governor’s office will impact the direction of the plan moving forward. Although Southside School does not have a firm re-opening date for in-person instruction, the safety plan provides a foundation to ensure a safety procedures and protocols are in place for staff and students.

**Recommendation:** The board approve the Southside School COVID-19 safety plan draft for the 2020-2021 school year.

**Recommended Motion:** That the Board of Education review and approve the Southside COVID-19 safety plan draft as presented.

Katie Evans made the motion to approve the Southside COVID-19 safety plan draft and it was seconded by Laura Forth and carried the following vote: Yes-4; No/Absent/Abstain - 0

**VII. Closing Items**

- a.** Next Regular Board meeting scheduled for **Wednesday, March 3<sup>rd</sup>, 2021 at 6:30pm.**
- b.** Adjournment – Sarah Alford made the motion to adjourn the meeting at 7:14pm and it was seconded by Laura Forth and carried by the following vote: Yes – 4; No/Absent/Abstain – 0 Absent

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John Schilling, Superintendent/Principal  
Southside School District

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Michael Ruth, Board President  
Southside School District, Board of Trustee